

FORD PARISH COUNCIL

Title	Clerk's Report
Author	Clerk
Date/Version	14.09.17/1.0
For consideration at	Council Meeting, 19 th September 2017
Purpose	Additional information on items included on the agenda and items that have been raised at previous meetings and update on actions being taken.

Agenda Item	Summary
Item 5vi – Bus shelter	<p>Grants of up to 75% may be available from Shropshire Council but these are limited and community support for the shelter must be shown. Cllr. Walton and myself have done a poll/petition to collate this evidence.</p> <p>As the A458 is a trunk road, permission is also needed from Highways England who have advised as follows:</p> <p><i>Ford Parish Council have powers under Section 4 of the Local Government Act 1953 to provide and maintain Bus Shelters within the Highway Boundary providing consent from the Concerning Highway Authority (Highways England in this case) is Granted. Highways England can request reasonable conditions in regard to the provision and future Maintenance of the Bus Shelters. These conditions would likely form part of a Legal Agreement and would include conditions such as a:</i></p> <ul style="list-style-type: none"> • <i>Maintenance schedule (If Ford PC were to maintain them) or a whole or part financial contribution towards the maintenance carried out by Highways England</i> • <i>Temporary removal of the shelter, if required, for access to utility services.</i> • <i>And to permanently remove the bus shelter, if reasonably required, such as a result of a potential Highway Safety Issue or for future Highway Improvements scheme.</i> • <i>Indemnification may also need to be considered.</i> • <i>In other similar cases, we have proposed entering into a legal agreement under Section 177 of the Highways Act 1980 to enable the erection and provide for the ongoing maintenance of the shelters.</i> <p><i>The proposal would need to be supported with a Detailed Design of the Bus Shelter and positive Walking Cycling And Horse Riding Assessment and Road Safety Audit.</i></p> <p><i>Considering there is an existing Bus Stop in this case, I can't see the provision of a Bus Shelter causing any issues providing the bus shelter can be accommodated behind the existing footway and Highway Boundary (existing boundary fence) and is designed in accordance with Inclusive mobility guidance/ DMRB standards.</i></p> <p><i>There is no standard Bus Shelter specification as such, an array of</i></p>

	<p><i>different types of bus shelters are evident on the SRN. I would suggest that the Ford Parish Council put a few design options forward with supporting engineering detail in order to review the Bus Shelter proposals. I have been advised that transparent panels would be desired.</i></p> <p>A key issue to overcome is where to site the bus shelter as it cannot be on highway land and there is a ditch and third party land below.</p>
Item 5vii - Noticeboards	<p>Initial investigation suggests that to purchase an “off the shelf” post-mounted noticeboard with 2 glazed 4xA4 bays starts at about £1400 for a synthetic wood board or oak board. Possible locations include: Ford Heath, Manor Crest, NISA, West View. The Council needs to decide whether to pursue this project and it may wish to prioritise which boards to install first. It may be possible to get cheaper noticeboards by agreeing a specification and seeking tenders locally.</p>
Item 5ix – Parish Plan Review	<p>There was interest from members of the public in pursuing this project at the Village Show. I would suggest that a key factor may be whether the Local Plan Review proposes changing Ford from open countryside to a hub. I would suggest that Mathew Mead is invited to the next meeting to explain how a Parish Plan review may work and in the meantime, councillors may wish to refer to the guidance on Shropshire Council’s website http://shropshire.gov.uk/media/834285/community-led-planning-guidance.pdf and that of Locality – www.locality.org.uk</p>
Item 5xii – Village Green (The Leasowes)	<p>Concern has been raised that the Village Green is being used as a parking/turning area.</p>
Item 5xii – Social Media	<p>See attached draft policy, based on SALC model policy. I suggest that a page facility with a moderated comments facility would be more appropriate than a group forum as it clearly identifies what is Parish Council business as opposed to general community matters. I suggest that the page could run alongside the current Ford Parish Community group with the page being the Parish Council’s page and the group being a community-run page.</p>
Item 6 – Planning	<p>Please note in particular the full application for 32 houses by Trinity CE School (17/03865/FUL) and the re-application for a field access and new access to dwelling at Meadowside, Chavel (17/03347/FUL).</p> <p>The other application is 17/03660/HHE – for an extension at 1 Quail Ridge</p>
Item 8 – Recreation ground	<ul style="list-style-type: none"> • ROSPA – report attached. All items raised are low risk and minor – equipment needing painting, graffiti (especially the youth shelter), missing bolt cap covers, areas of worn ground. On the MUGA, a basketball hoop needs replacing and signage advising users not to wear jewellery etc. is recommended. Silt built up on the surface also needs cleaning I suggest that myself and a working group of 2 or 3 councillors are given delegated authority and a budget of £750 to action the items in the report. • ROSPA valuation report – attached for information. • Brook – a steep area of bank is exposed. I have a quote to install a small fence and warning signage and recommend this is pursued.

	<ul style="list-style-type: none">• Tree survey now received. I recommend a rolling programme of work with the items in the work report being actioned this autumn/winter.• Grass cutting- the contractor is recommending continuing cutting in October – council to consider this idea.
Item 14a &b – Draft Parking and Libraries Strategy	Links to documents: NB – Parking Strategy is in 4 parts and is towards the end of the linked page. Draft Parking Strategy Draft Libraries Strategy