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**NOTICE OF ANNUAL COUNCIL MEETING, TO BE HELD ON TUESDAY 16<sup>th</sup>  
MAY 2023 AT FORD VILLAGE HALL, IN THE URWICK ROOM, AT 7PM**

*The public are welcome to attend.*

*R Turner*

Clerk to the Council, 11<sup>th</sup> May 2023

**AGENDA**

- 1/2324      **ELECTION OF CHAIRMAN**  
(i)    *To elect a chair for the 2023/4 municipal year*  
(ii)   *Chair to sign declaration of acceptance of office or agree deferred arrangements for signing*
- 2/2324      **PRESENT, APOLOGIES FOR ABSENCE**
- 3/2324      **DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS**  
a)    *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest whether or not the interest in the register of members' interests maintained by the Monitoring Officer).*  
b)    *To consider any new dispensation requests*  
c)    *To declare any gifts or hospitality*
- 4/2324      **ELECTION OF VICE CHAIRMAN** – *to elect a vice chair for the 2023/4 municipal year*
- 5/2324      **PUBLIC PARTICIPATION SESSION**  
*A period of 15 minutes is set aside to allow the public the opportunity to speak on an agenda item.*
- 6/2324      **MINUTES** - *To confirm the minutes of the Council meeting dated 28<sup>th</sup> March 2023 as being a true record and to authorise the chairman to sign them*
- 7/2324      **REPORTS** – *to receive reports and agree actions arising*  
a)    *Police Report*  
b)    *Shropshire Council*  
c)    *Newsletter*  
d)    *Ford Parish Paths Partnership*  
e)    *Open Space Working Group*  
f)    *Public Realm Working Group*  
g)    *Parish councillor reports (of external meetings attended) – please report routine parish matters under parish matters item.*
- 8/2324      **ANNUAL ITEMS** – *review and approval of the following:*  
a)    *Standing Orders*  
b)    *Financial Regulations*  
c)    *Risk Management Policy*  
d)    *Asset Register as at 31.3.23*  
e)    *Insurance*  
f)    *Banking arrangements and signatories*  
g)    *Committees and working groups and memberships*

- (i) *Open Space WG*
  - (ii) *Public Realm WG*
  - (iii) *To identify any other required working groups and committees*
- h) *Representatives of outside bodies – to nominate councillors to represent Ford PC on the following:*
  - (i) *SALC Area Committee*
  - (ii) *Village Hall Committee*
- i) *Annual Financial matters (2022/3 ACCOUNTS)*
  - (i) *Q4 bank reconciliation, budget report & variances explanation*
  - (ii) *AGAR - Internal Auditor's report*
  - (iii) *AGAR - Section 1 - Annual Governance Statement*
  - (iv) *AGAR - Section 2 - Accounting Statements*
  - (v) *Electors' Rights dates*
- j) *Confirmation of use of DDs and SOs for certain payments*
- k) *Review of signatories*
- l) *Street light energy quote 2023/24*

9/2324 **FINANCIAL MATTERS**

- a) *To approve payments including payments made between meetings*
- b) *To note income received*

10/2324 **PLANNING NOTIFICATIONS – FOR INFORMATION**

- 1) 23/00839/FUL - The Tythe Barn, 1 Mansion View Farm, Ford, SY5 9LZ  
Proposal: Conversion of existing double garage to a self contained annex ancillary to main dwelling  
**Decision – Grant Permission**
- 2) 23/00840/LBC - The Tythe Barn, 1 Mansion View Farm, Ford, SY5 9LZ  
Proposal: Conversion of existing double garage to a self contained annex ancillary to main dwelling affecting a Grade II\* Listed Building  
**Decision – Grant Permission**
- 3) 23/00929/FUL - Robert Davies Farm Machinery, Warehouse And Workshop Adjacent, Oakstead House, Alberbury Road, Ford, SY5 9NA  
Proposal: Providing new permanent office facilities for the existing work force. Planning approval 22/03274/FUL Additional first floor to current approval for future expansion.  
**Decision – Grant Permission**

11/2324 **PLANNING APPLICATIONS – FOR CONSIDERATION**

None received at time of issuing agenda.

12/2324 **PARISH MATTERS**

- a) *Highway maintenance matters, including street light faults*
- b) *Playing field matters, including install of new equipment*
- c) *Greenbanks*
- d) *Parking near to Trinity CE School*
- e) *Parking Ford Village Green*
- f) *Reports of other parish matters*

13/2324 **CORRESPONDENCE**

- a) *Boundary Commission consultation on SC Divisional boundaries*
- b) *Place Plan Review*

14/2324 **NEXT MEETINGS**

- a) *Extraordinary meeting, 13<sup>th</sup> June 2023 – re boundary commission proposals*
- b) *Council meeting, 18<sup>th</sup> July 2023*
- c) *Items for next meeting agenda- to note requests*

15/2324 *It is **RECOMMENDED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 16 to 18/2324 due to the likely disclosure of confidential information*

- 16/2324     **DATA PROTECTION SUPPORT** – *to review quote received.*
- 17/2324     **CLERK’S APPRAISAL** – *to review recommendations of the appraisal committee.*
- 18/2324     **PENSION ANNUAL RETURN** – *to approve forms*