



Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
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14th May 2020

Dear Members of the Parish Council

Notice is hereby given that the Annual Council Meeting will be held remotely via Zoom on Tuesday 19th May 2020 at 7pm and Members are hereby summoned to attend for the purpose of transacting the following business:

Signed

R Turner

Clerk to the Council

- 1/2021 **ELECTION OF CHAIRMAN**
- 2/2021 **DECLARATION OF ACCEPTANCE OF OFFICE FOR CHAIRMAN** – *to resolve to give the chairman an extension until the next council meeting held at a physical venue to sign the declaration*
- 3/2021 **PRESENT & APOLOGIES** – *to note persons present, receive apologies and consider granting extended absence(s) for councillor(s), as needed*
- 3/2021 **ELECTION OF VICE CHAIRMAN**
- 4/2021 **DISCLOSURE OF PECUNIARY INTERESTS** - *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest whether or not the interest in the register of members' interests maintained by the Monitoring Officer).*
- 5/2021 **DISPENSATION REQUESTS** - – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Clerk prior to the meeting*
- 6/2021 **PUBLIC PARTICIPATION SESSION** - – *A period of 15 minutes is set aside to allow the public the opportunity to speak on an agenda item.*
- 7/2021 **MINUTES** – *To approve and sign the minutes of the council meeting dated 17th March 2020*
- 8/2021 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**
(suggested appointments below)
 - a) *Renewal of SALC subscription and membership of SALC Area Committee – Chairman*
 - b) *Ford Village Hall Committee*
 - c) *Finance Committee – Cllrs. Briggs, Jones, Horn, Mapp & Mortimer.*
 - d) *Playing field working group - Cllrs. Clyne & Southan.*
 - e) *Neighbourhood Watch representative – Cllr. Briggs.*
- 9/2021 **POLICY REVIEW** – *To review / adopt the following*
 - a) *Standing Orders (unchanged)*
 - b) *Financial Regulations & (unchanged)*

- 10/2021 **ANNUAL FINANCIAL MATTERS –**
- a) *Renewal of use of Direct Debits / SOs*
 - b) *Banking arrangements with Lloyds Bank & signatories*
 - c) *Assets Register as at 31.3.20 and insurance arrangements*
 - d) *2019/20 – end year budget report and bank reconciliation*
 - e) *Annual Governance and Accountability Return 2018/19*
 - (i) Internal Auditor’s report
 - (ii) Section 1 - Annual Governance Statement
 - (iii) Section 2 - Accounting Statement
 - (iv) Electors’ Rights
 - f) *Internal auditor for 2020/21*
 - g) *Internal control procedures*
- 11/2021 **REPORTS – To consider the following reports & agree actions arising**
- a) *Police Report*
 - b) *Shropshire Council*
 - c) *Recreation ground inspection reports*
 - d) *Newsletter (including to agree content/format)*
 - e) *Other parish councillor reports*
- 12/2021 **PLANNING NOTIFICATIONS–FOR INFO ONLY**
- 1) 20/00174/FUL - The Grove, Chavel, Ford, Shrewsbury, Shropshire, SY5 9LB
Proposal: Erection of single storey infill extension, alterations and improvements following the demolition of conservatory
Decision: Grant Permission
 - 2) 20/00243/FUL - West Bank, Ford, Shrewsbury, Shropshire, SY5 9LZ
Proposal: Erection of one dwelling with roof mounted solar panels
Decision: Grant Permission
 - 3) 20/00835/FUL - New House Farm, Shoot Hill, Ford, Shrewsbury, Shropshire, SY5 9NR
Proposal: Erection of roof between two existing buildings to provide covered pedestrian walkway and storage
Decision: Grant Permission
 - 4) 20/00300/FUL - Burtons Cottage, Chavel, Ford, Shrewsbury, Shropshire, SY5 9LB
Proposal: Erection of part single storey, part two storey extensions
Decision: Grant Permission
- 10/2021 **PLANNING APPLICATIONS – FOR COMMENT**
- 1) 20/01509/TCA - 40 The Leasowes, Ford, SY5 9LT
Proposal: Pollard at 3m 1no Ash within Ford Conservation Area
 - 2) 20/01693/TCA - Bridge Cottage, Ford, Shrewsbury, Shropshire, SY5 9LJ
Proposal: To Fell 1no Sycamore and 1no Poplar tree within Ford Conservation Area.
 - 3) 20/01712/FUL - Oak Tree House, Shoot Hill, Shrewsbury, Shropshire, SY5 9NR
Proposal: Erection of a single storey extension to rear
- 11/2021 **PARISH MATTERS – To consider and agree actions arising**
- a) *Highways matters*
 - (i) Signage Ford Village Hall – application form (consider deferring?)
 - (ii) Any other highway matter(s)
 - b) *Recreation ground*
 - (i) Annual RoSPA
 - (ii) Regular inspections
 - (iii) Temporary closure
 - c) *Housing Needs Survey*
 - d) *Dinky’s Dinah*
 - e) *Citizen of the Year*
 - f) *LLP/affordable housing development update*

g) *Reports of other parish matters*

12/2021 **FINANCIAL MATTERS - ROUTINE**

- a) *To approve payments including payments made between meetings*
- b) *To note income received*

13/2021 **CORRESPONDENCE – to note and consider response**

- a) *SALC Info Bulletins*
- b) *Coronavirus related updates*
- c) *Local Plan Review – delay to consultation*

14/2021 **NEXT MEETINGS**

- a) *To agree dates for 2020/21*
- b) *Items for next agenda(s)- to note requests*

It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 15/2021 as it concerns exempt matters

15/2021 **PENSION – to agree end of year reconciliation**