

## FORD PARISH COUNCIL

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### NOTICE OF FINANCE COMMITTEE MEETING, TO BE HELD ON MONDAY 9<sup>TH</sup> JANUARY 2017, AT 7PM, AT FORD VILLAGE HALL

All residents are warmly invited to attend and to speak in the public session, at the discretion of the Chairman.

Signed



Clerk, 21<sup>st</sup> December 2016

#### AGENDA

1. **To elect a Chairman of the Committee**
  2. **To record those present; to receive apologies for absence**
  3. **Declarations of Disclosable Pecuniary Interests and requests for Dispensations** – *Members are reminded that interests arising from the agenda, not already recorded shall be declared at the meeting and the interest disclosed to the Monitoring Officer within 28 days. Requests for dispensations should be submitted to the Clerk in writing.*
  4. **Public Session** – An opportunity for members of the public to speak on any matter on the agenda or to bring matters of interest to the attention of the Council
  5. **Minutes** – to recommend to Council that the Committee requests that its minutes are to be approved at a full Council meeting, by means of members of the Committee confirming if they are an accurate record
  6. **Committee Membership** – to recommend to Council that it appoints two further Committee members
  7. **Financial Matters**
    - a. To review draft budget for 2017/18 and agree recommendation(s) to full Council, to inform the budget/precept setting process
    - b. To review number of signatories and registered internet banking users and agree recommendation(s) to Council in respect thereof
  8. **Date of Next Meeting & Agenda Items** – to confirm date & receive requests for agenda items
- It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 7, as it concerns matters relating to an individual*
9. **Confidential Staff Matters** – The Committee will move to clear the press and public from the room in order to undertake the Annual Salary Budget Review, deferred from the October Full Council Meeting
    - a. **Annual Salary Budget Review** – With reference to confidential report:
      - i. To approve the assumptions used to set salary and pensions budgets for 2017/18
      - ii. To confirm the arithmetical accuracy of the calculations
      - iii. To review the Pension Contribution Band allocated in April 2016 and confirm that no changes are expected for the current financial year
      - iv. To authorise the Chairman and Clerk to sign a hard copy of the review
      - v. To update pension signatory paperwork for SCPF