

FORD PARISH COUNCIL

Chairman: Mr Stephen Jones
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NOTICE OF ANNUAL COUNCIL MEETING, TO BE HELD ON TUESDAY 9th MAY 2017, AT 7PM, AT FORD VILLAGE HALL

All residents are warmly invited to attend and to speak in the public session, at the discretion of the Chairman

Signed



Clerk, 4th May 2017

AGENDA OF BUSINESS TO BE TRANSACTED

1. **Election of Chairman & signing of declaration of acceptance of office**
2. **Election of Vice Chairman**
3. **Declarations of Acceptance of Office** – to confirm receipt of declarations from councillors and agree extensions, if required
4. **To record those present; to receive apologies for absence**
5. **Declarations of Disclosable Pecuniary Interests and requests for Dispensations** – Members are reminded that interests arising from the agenda, not already recorded shall be declared at the meeting and the interest disclosed to the Monitoring Officer within 28 days. Requests for dispensations should be submitted to the Clerk in writing.
6. **Public Session** – An opportunity for members of the public to speak on any matter on the agenda or to bring matters of interest to the attention of the Council
7. **Minutes of Previous Meetings** – to approve the minutes of the Council meetings held on 14th March and 4th April 2017
8. **Co-option of councillors to the 4 vacant seats** – to consider any applications received
9. **Annual Review of Council Policies & procedures**
 - a) Code of Conduct & Dispensations policy
 - b) Standing Orders
 - c) Financial Regulations
 - d) Risk Assessment, Assets Register & Insurance
 - e) Complaints Procedure
 - f) Grants Policy
 - e) Gifts & Hospitality Policy/Register
 - f) FOI Policy
 - g) Annual Review of Committees/Working Groups – TOR & membership
 - h) To appoint members to outside committees (LJC Village Hall Committee, SALC)
10. **Parish Matters** – for consideration
 - i. Ford Parish Hall Sub-Station lease
 - ii. Walking sign knocked down on Back Lane
 - iii. Pavement between Montford turning & Ford
 - iv. Greenbanks, Ford
 - v. Waste bin for Recreation Ground – approval of contract
 - vi. Pot holes
 - vii. Parking by Trinity CE School

- viii. Defibrillator
- ix. BT payphones consultation outcome
- x. Allotments
- xi. To receive reports of any new parish matters – for information only

11. Planning Matters

a. Planning Decisions & Updates

i. 17/01006/FUL - West Bank, Ford, Shrewsbury, Shropshire, SY5 9LZ

Erection of 2No. dwellings with double garages following demolition of existing bungalow and alterations to the existing vehicular access

Withdrawn

ii. 17/00318/VAR - The Squirrels, Ford, Shrewsbury, Shropshire, SY5 9LE

Variation of Condition 5 of planning permission 13/02132/FUL (The access shall be constructed in accordance with drawing No.PM_004 Rev A with an impermeable, sealed surface to the access between the entrance gates and the edge of the highway with any surface water collected not to be discharged onto the adopted highway)

Grant Permission

iii. 17/00552/FUL - Dinkys Dinah, Lay By, Ford, Shrewsbury, Shropshire, SY5 9LG

Erection of single storey building for A3 (Cafes and Restaurants)

Grant Permission

b. Planning Applications for Comment

i. 17/01873/FUL - Proposed Dwelling South Of Birch Tree Cottage, Chavel, Ford, Shrewsbury, Shropshire

Erection of a detached dwelling and creation of new vehicular access following demolition of existing workshop

12. Police/Neighbourhood Watch/ Community Speedwatch

13. Shropshire Councillor's Report

14. Ford Recreation Ground - updates & actions arising

15. Youth Issues – Update

16. Loton, Longden, Ford and Rea Valley LJC - updates

17. Financial Matters

a. To approve the 2016/17 end of year accounts:

- Section 1 Annual Governance Statement 2016/17 of Annual Return (audit return)
- Section 2 – Accounting Statements 2016/17 of Annual Return
- End of year bank reconciliation and budget report
- To note the internal auditor's report

b. Payments becoming due (list to be circulated to Members prior to meeting)

- i. Any other invoices received after agenda was published

c. To note income received

d. To review signatories to the bank account & internet banking access

e. To approve application for Transparency Grant

18. Health & Safety – to report any matters requiring action

19. Correspondence – to note (list to be circulated/posted online before the meeting)

20. Meeting Dates – to agree dates for 2017/18 Council year

It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 21, as it concerns matters relating to an individual

21. Staff Matters

- a. **Pension** – sign authorised signatory form
- b. **Annual review of Clerk's salary point** - to consider