



16th May 2019

**NOTICE OF ANNUAL COUNCIL MEETING, TO BE HELD ON TUESDAY 21ST
MAY 2019, AT FORD VILLAGE HALL AT 7PM**

All residents are warmly invited to attend and to speak in the public session, at the discretion of the Chairman.

Signed

R Turner

Clerk to the Council

AGENDA

- 01/1920 **ELECTION OF CHAIRMAN OF THE COUNCIL**
a) *Members to elect a Chairman of the Council*
b) *Chairman to sign Declaration of Acceptance of Office*
- 02/1920 **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**
- 03/1920 **TO RECORD PERSONS PRESENT AND ACCEPT APOLOGIES FOR ABSENCE**
- 04/1920- **DISCLOSURE OF PECUNIARY INTERESTS**
Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest whether or not the interest in the register of members' interests maintained by the Monitoring Officer).
- 05/1920 **DISPENSATION** – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to the Clerk prior to the meeting).*
- 06/1920 **PUBLIC PARTICIPATION SESSION** – *A period of 15 minutes is set aside to allow the public the opportunity to speak on an agenda item.*
- 07/1920 **MINUTES**
a) *To approve and sign the minutes of the council meeting dated 19th March 2019*
b) *To approve and sign the minutes of the council meeting dated 16th April 2019*
- 08/1920 **REPORTS** – *To consider the following reports:*
a) *Shropshire Council*
b) *Youth Club*
c) *Ford Village Hall*
d) *Other parish councillor reports*
- 09/1920 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**
a) *Local Joint Committee*
b) *Renewal of SALC subscription and membership of SALC Area Committee*

- c) *Ford Village Hall Committee*
- d) *Helicopter Noise Liaison Group*
- e) *Finance Committee*
- f) *To consider need for any other committees/working groups/appointments*

10/1920 **POLICY REVIEW**

- a) *Standing Orders*
- b) *Financial Regulations*
- c) *Risk Assessment*

11/1920 **ANNUAL FINANCIAL MATTERS – to consider**

- a) *Renewal of use of Direct Debits / SOs - ICO (D/Debit); Clerk's Salary (SO), street light electricity – currently Npower but in process of switching (DD), Landright Services maintenance contract (SO), SCPF pension payments (SO) PWLB street lights (DD)*
- b) *Banking arrangements with Lloyds Bank & signatories*
- c) *Assets Register as at 31.3.19 and insurance arrangements*
- d) *2018/19 – end year budget report and bank reconciliation*
- e) *Annual Governance and Accountability Return 2018/19*
 - (i) *Internal Auditor's report*
 - (ii) *External audit exemption certification*
 - (iii) *Section 1 - Annual Governance Statement*
 - (iv) *Section 2 - Accounting Statements*
 - (v) *Electors' Rights – RFO to confirm intention to display notice and dates*
- f) *Internal auditor for 2019/20*
- g) *Internal control procedures – to agree template and set a date mid-year to carry out review*
- h) *Pension return – to approve*
- i) *GDPR service - renewal*

12/1920 **PLANNING NOTIFICATIONS– For information only**

- 1) 19/00513/TPO - Willow Brook, 18 Manor Crest, Ford, Shrewsbury, SY5 9NZ
Proposal: Fell 1no Alder protected by the Shrewsbury and Atcham Borough Council (Bank Farm, Ford) Tree Preservation Order 1988 (Ref: SA/161)
Decision: Grant Permission
- 2) 18/04534/OUT - Proposed Dwelling North Of Appleby, Ford, Shrewsbury
Proposal: Outline application (all matters reserved) for the erection of a detached dwelling and garage
Notice of Appeal

13/1920 **PLANNING APPLICATIONS – To agree comments**

- 1) 19/01439/FUL - Heathfield House, Shoot Hill, Shrewsbury, Shropshire, SY5 9NR
Proposal: Erection of single storey extension

14/1920 **PARISH MATTERS – To receive updates and consider**

- a) *Noticeboard at school*
- b) *S106 open space commuted sum & update on football team proposal*
- c) *Bowling Green*
- d) *Play area repairs update*
- e) *Housing Needs Study*
- f) *Greenbanks*
- g) *Substation lease*
- h) *Compton Mews – street lights and road surface*
- i) *Helicopter Noise Liaison Group minutes & date of next meeting*
- j) *Street naming on Shropshire Housing Group development*
- k) *Place Plan – to review*
- l) *Reports of other parish matters*

15/1920 **FINANCIAL MATTERS**

- a) *Street light maintenance contract renewal*
- b) *To approve payments including payments made between meetings*

c) *To note income received*

16/1920 **CORRESPONDENCE** – *to note and consider response*

- a) *SALC Info Bulletins*
- b) *CIL Local EOIs – update and request for feedback on the process*
- c) *Police & Crime Commissioner Annual Survey*
- d) *We Don't Buy Crime offer from PCC (Smartwater)*
- e) *Rural Crime Prevention evenings – 25th & 27th June*
- f) *CCG updates*
- g) *LEAF – funding for community litter picks*
- h) *VE Day 75 – 8th to 10th May 2020*
- i) *Planning & CIL Training – 7th June, 2pm-4pm*
- j) *Request to gain access to recreation ground*

17/1920 **NEXT MEETINGS**

- a) *Next Council meetings – to set dates for 2019/20*
- b) *Items for agenda(s)- to note requests*