

Draft budget 2018/19

Ford Parish Council

RECEIPTS	Actual 2016/17	Budget 2017/18	Actual to 18.10.17	Projected to 31.3.18	Over/under 2017/18 (projected)	Proposed budget 2018-19
Precept	£12,844.00	£13,844.00	£13,844.00	£13,844.00	£0.00	£20,000.00
Bank Interest	£9.04	£9.00	£5.30	£9.00	£0.00	£9.00
Environmental Maintenance Grant	£2,200.00	£2,200.00	£2,112.10	£2,112.10	-£87.90	£1,050.00
Transparency Grant	£2,011.33	£0.00	£423.97	£423.97	£423.97	£0.00
LJC Youth Grant	£1,199.19	£899.39	£1,700.98	£1,700.98	£801.59	£0.00
Parish Portion - 15% CIL monies	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Other income	£50.00	£0.00	£40.72	£40.72	£40.72	£0.00
TOTAL RECEIPTS	£18,313.56	£16,952.39	£18,127.07	£18,130.77	£1,178.38	£21,059.00

Suggested precept - council to decide

Not known if grant will continue

PAYMENTS	Actual 2016/17	Budget 2017-18	Actual to 18.10.17	Projected to 31.3.18	Over/under 2017/18 (projected)	Proposed budget 2018-19
Administrative & Establishment Costs:						
Clerk's Salary (incl. pension)	£5,823.47	£5,205.43	£2,726.22	£5,635.14	£429.71	£6,127.58
Clerk's pension (employer contribution)		£869.31	£259.00	£535.36	-£333.95	£582.12
Office Expenses	£574.73	£500.00	£173.82	£300.00	-£200.00	£300.00
Mileage	£86.40		£64.80	£200.00	£200.00	£200.00
Website	£700.00	£190.00	£190.00	£200.00	£10.00	£200.00
Training/AGM (Clerk/Councillors)	£44.00	£225.00	£140.00	£225.00	£0.00	£150.00
Hire of meeting rooms	£10.00	£120.00	£70.00	£150.00	£30.00	£150.00
Audit (Internal & External)	£130.00	£100.00	£40.00	£140.00	£40.00	£50.00
Insurance	£685.61	£700.00	£666.20	£666.20	-£33.80	£680.00
Professional Subscriptions (SALC)	£290.86	£300.00	£0.00	£295.16	-£4.84	£300.00
ICO Registration	£0.00	£35.00	£0.00	£35.00	£0.00	£35.00
Safe custody of papers	£15.00	£20.00	£7.50	£20.00	£0.00	£20.00
Election Costs	£0.00	£100.00	£0.00	£100.00	£0.00	£100.00
Sub Total Admin & Establishment	£8,360.07	£8,364.74	£4,337.54	£8,501.86	£137.12	£8,894.70
Recreation Ground / Parish Hall						
Maintenance (incl. weeds & caretaker for Parish Hall & Play Area)	£2,807.06	£2,450.00	£2,250.30	£5,000.00	£2,550.00	£4,050.00
Inspections (RoSPA, regular & tree survey)	£480.50	£950.00	£130.00	£1,030.00	£80.00	£780.00
Sub Total Recreation Ground	£3,287.56	£3,400.00	£2,380.30	£6,030.00	£2,630.00	£4,830.00
Street Lighting						
Electricity	£505.17	£800.00	£379.32	£758.64	-£41.36	£800.00
Maintenance / Inspections	£200.00	£200.00	£100.00	£200.00	£0.00	£200.00
PWLB Loan Repayment	£1,283.54	£1,283.54	£641.77	£1,283.54	£0.00	£1,283.54
Sub Total Street Lighting	£1,988.71	£2,283.54	£1,121.09	£2,242.18	-£41.36	£2,283.54
Ford Youth Group						
Grant for youth worker	£3,500.00	£3,500.00	£4,290.00	£4,580.00	£1,080.00	£3,500.00
Sub Total Youth Group	£3,500.00	£3,500.00	£4,290.00	£4,580.00	£1,080.00	£3,500.00
Projects/Grants						
Newsletter (S137)	£432.00	£450.00	£168.00	£450.00	£0.00	£680.00
Community-led plan						£3,000.00
Defibrillator						£500.00
Sub Total Misc Projects/Grants	£432.00	£450.00	£168.00	£450.00	£0.00	£4,180.00
Other						

SCP26 allowing for 2% pay settlement

Total of £500 on mileage & expenses

Total of £500 on mileage & expenses

If turnover exceeds £25k in 2017-18, an external audit will be needed at extra cost o

£450 - caretaker, £500 repairs, £1600 grounds maintenance, £1500 weeds

Fortnightly checks £650, ROSPA £130

May not be adequate as may need extra youth worker time

Four editions per year @ £170 each

Balance to come from other sources

Other	£10.00		£307.68	£607.68	£607.68		2017-18 cost of sharing office equipment, legal fees
Sub Total Other	£10.00	£0.00	£307.68	£607.68	£607.68	£0.00	
GRAND TOTAL PAYMENTS	£17,578.34	£17,998.28	£12,604.61	£22,411.72	£4,413.44	£23,688.24	

FUNDS TO ADD TO RESERVES	Actual 2016/17	Budgeted contributions to reserves 2017/18	Actual contributions to reserves 18.10.17	Projected contributions to reserves to 31.3.18	Proposed contribution to reserves 2017-18
R7 - Parish Plan Action Plan	£0.00	£0.00	£0.00	£0.00	£0.00
R11 - Election Costs	£0.00	£0.00	£0.00	£0.00	£0.00
R14 - Traffic Calming	£0.00	£1,000.00	£1,000.00	£1,000.00	£500.00
R16 & R19 - Weeds & maintenance rec ground	£0.00	£0.00	£0.00	£0.00	£0.00
R17 - Computer equipment	£0.00	£0.00	£0.00	£0.00	£0.00
R18 - Transparency Grant	£0.00	£0.00	£423.97	£423.97	£0.00
R23 - Play equipment	£0.00	£500.00	£500.00	£500.00	£500.00
R24 - Noticeboards	£0.00	£500.00	£500.00	£500.00	£0.00
R25 - Street lights	£0.00	£500.00	£500.00	£500.00	£0.00
TOTAL FUNDS TO ADD TO RESERVES	£ -	£ 2,500.00	£ 2,923.97	£ 2,923.97	£ 1,000.00

TOTAL BUDGET REQUIREMENT	£17,578.34	£20,498.28	£ 25,335.69
BUDGET DEFICIT/SURPLUS (ie transfer to/from general reserve)	-£735.22	£3,545.89	£ 7,204.92

£ 24,688.24
£ 3,629.24

Transfer from general reserves

RESERVES	Actual balance 31.3.17	Contributions 2017/18	Expenditure 2017/18	Reserves as at 18.10.17	Projected reserves as at 31.03.18	Estimated reserve as at 31.3.19
Ringfenced Reserves						
R7 - Parish Plan Action Plan	£1,488.00	£0.00	£0.00	£1,488.00	£1,488.00	£1,488.00
R11 - Election Costs	£900.00	£0.00	£0.00	£900.00	£900.00	£900.00
R13 - Contingency	£1,000.00	£0.00	£0.00	£0.00	£0.00	£0.00
R14 - Traffic Calming	£2,000.00	£1,000.00	£0.00	£3,000.00	£3,000.00	£3,500.00
R16 - Invasive Weeds & Maintenance Grant	£107.00	£0.00	£0.00	£107.00	£107.00	£107.00
R18 - Transparency Grant & office equipment	£628.00	£423.97	£731.65	£320.32	£320.32	£320.32
R23 - Play equipment (replacement)		£500.00	£0.00	£500.00	£500.00	£1,000.00
R24 - Noticeboards		£500.00	£0.00	£500.00	£500.00	£500.00
R25 - Street lights		£500.00	£0.00	£500.00	£500.00	£500.00
Total Ringfenced Reserves	£6,123.00	£2,923.97	£731.65	£7,315.32	£7,315.32	£8,315.32
General Reserves (balance b/f less ringfenced reserves)	£23,188.75				£17,715.48	£14,086.24
Total Reserves	£29,311.75				£25,030.80	£22,401.56

Proposed precept increase as % = 44%, Proposed increase per Band D household = £21.39 per annum

GENERAL RESERVE AS % OF BUDGETED SPEND	79%	59%	General reserve should be between 3 to 12 months (25 to 100%) of gross budgeted spend (not including transfer to ringfenced reserves)
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