

Draft budget 2018/19 v2 for Council 16.01.18

Ford Parish Council

<u>RECEIPTS</u>	Actual 2016/17	Budget 2017/18	Actual to 31.12.17	Projected to 31.3.18	Over/under 2017/18 (projected)	Draft budget 2018-19
Precept	£12,844.00	£13,844.00	£13,844.00	£13,844	£0	£22,710
Bank Interest	£9.04	£9.00	£6.86	£9	£0	£9
Environmental Maintenance Grant	£2,200.00	£2,200.00	£2,112.10	£2,112	-£88	£0
Transparency Grant	£2,011.33	£0.00	£423.97	£424	£424	£0
LJC Youth Grant	£1,199.19	£899.39	£1,700.98	£1,701	£802	£0
Parish Portion - 15% CIL monies			£0.00	£0	£0	
Defibrillator donations			£494.77	£1,400	£1,400	
Other income	£50.00	£0.00	£40.72	£41	£41	£0
TOTAL RECEIPTS	£18,313.56	£16,952.39	£18,623.40	£19,531	£2,578	£22,719

Indicative only to show balanced budget - council must set precept

Not in SC's 2018-19 budget

SC proposing to withdraw grant

<u>PAYMENTS</u>	Actual 2016/17	Budget 2017-18	Actual to 31.12.17	Projected to 31.3.18	Over/under 2017/18 (projected)	Draft budget 2018-19
Administrative & Establishment Costs:						
Clerk's Salary (incl pension)	£5,823.47	£6,074.74	£4,876.02	£6,469	£394	£6,710
Office Expenses	£574.73	£500.00	£249.37	£350	-£150	£550
Mileage	£86.40		£156.18	£200	£200	£200
Website	£700.00	£190.00	£200.00	£200	£10	£200
Training/AGM (Clerk/Councillors)	£44.00	£225.00	£219.80	£225	£0	£150
Hire of meeting rooms	£10.00	£120.00	£120.00	£150	£30	£150
Audit (Internal & External)	£130.00	£100.00	£140.00	£140	£40	£250
Insurance	£685.61	£700.00	£666.20	£666	-£34	£680
Professional Subscriptions (SALC)	£290.86	£300.00	£295.16	£295	-£5	£300
ICO Registration	£0.00	£35.00	£0.00	£35	£0	£35
Safe custody of papers	£15.00	£20.00	£7.50	£20	£0	£20
Election Costs	£0.00	£100.00	£0.00	£0	-£100	£100
GDPR compliance						£240
Sub Total Admin & Establishment	£8,360.07	£8,364.74	£6,930.23	£8,750	£385	£9,585
Recreation Ground / Parish Hall						
Maintenance (incl. caretaker for Parish Hall & Play Area)	£2,807.06	£2,450.00	£6,057.13	£6,250	£3,800	£2,904
Inspections (RoSPA, regular, tree survey)	£480.50	£950.00	£580.00	£950	£0	£780
Sub Total Recreation Ground	£3,287.56	£3,400.00	£6,637.13	£7,200	£3,800	£3,684
Street Lighting						
Electricity	£505.17	£800.00	£379.32	£759	-£41	£775
Maintenance / Inspections	£200.00	£200.00	£100.00	£200	£0	£200
PWLB Loan Repayment	£1,283.54	£1,283.54	£641.77	£1,284	£0	£1,284
Sub Total Street Lighting	£1,988.71	£2,283.54	£1,121.09	£2,242	-£41	£2,259
Ford Youth Group						
Grant for youth worker	£3,500.00	£3,500.00	£4,580.00	£4,580	£1,080	£4,500
Equipment for youth club / contingency						£500
Sub Total Youth Group	£3,500.00	£3,500.00	£4,580.00	£4,580	£1,080	£5,000
Projects/Grants						
Newsletter (S137)	£432.00	£450.00	£360.00	£450	£0	£680
Community-led plan						£1,512
Defibrillator			£1,410.00	£1,450		
Sub Total Misc Projects/Grants	£432.00	£450.00	£1,770.00	£1,900	£0	£2,192

SCP26 allowing for 2% pay settlement

Includes payroll, accounting & office software

Audit of records & independent DPO

£804 - caretaker, £500 repairs, £1600 grounds maintenance

Fortnightly checks £650, ROSPA £130

£3500 + £1000 contingency

Four editions per year @ £170 each

£3000 budget - use £1488 from R7 reserve

Other						
Other	£10.00		£336.63	£650	£650	
Sub Total Other	£10.00	£0.00	£336.63	£650	£650	£0
GRAND TOTAL PAYMENTS	£17,578.34	£17,998.28	£21,375.08	£25,322	£5,874	£22,719

Includes funds for set up of CCTV

<u>FUNDS TO ADD TO RESERVES</u>	Actual 2016/17	Budgeted contributions to reserves 2017/18	Actual contributions to reserves 31.12.17	Projected contributions to reserves to 31.3.18	Over/under 2017/18 (projected)	Draft contribution to reserves 2018-19
R7 - Parish Plan Action Plan	£0.00	£0.00	£0.00	£0	£0	£0
R11 - Election Costs	£0.00	£0.00	£0.00	£0	£0	£0
R14 - Traffic Calming	£0.00	£1,000.00	£1,000.00	£1,000	£0	£1,000
R16 & R19 - Weeds & maintenance rec ground	£0.00	£0.00	£0.00	£0	£0	£0
R17 - Computer equipment	£0.00	£0.00	£0.00	£0	£0	£0
R18 - Transparency Grant	£0.00	£0.00	£423.97	£424	£424	£0
R23 - Play equipment	£0.00	£500.00	£500.00	£500	£0	£500
R24 - Noticeboards	£0.00	£500.00	£500.00	£500	£0	£500
R25 - Street lights	£0.00	£500.00	£500.00	£500	£0	£500
TOTAL FUNDS TO ADD TO RESERVES	£ -	£2,500.00	£ 2,923.97	£2,924	£424	£2,500

Transfer from gen to ring-fenced

TOTAL BUDGET REQUIREMENT	£17,578.34	£20,498.28	£2,923.97	£28,246	£25,219
BUDGET DEFICIT/SURPLUS (ie transfer to/from general reserve)	-£735.22	£3,545.89		£8,715	£2,500

<u>RESERVES</u>	Actual balance 31.3.17	Contributions 2017/18	Expenditure 2017/18	Reserves as at 31.12.17	Projected reserves as at 31.03.18	Estimated reserve as at 31.3.19
Ringfenced Reserves						
R7 - Parish Plan Action Plan	£1,488.00	£0.00	£0.00	£1,488.00	£1,488	£0
R11 - Election Costs	£900.00	£0.00	£0.00	£900.00	£900	£900
R13 - Contingency	£1,000.00	£0.00	£0.00	£0.00		£0
R14 - Traffic Calming	£2,000.00	£1,000.00	£0.00	£3,000.00	£3,000	£4,000
R16 - Invasive Weeds & Maintenance Grant	£107.00	£0.00	£0.00	£107.00	£107	£107
R18 - Transparency Grant & office equipment	£628.00	£0.00	£336.63	£291.37	£291	£291
R23 - Play equipment (replacement)		£500.00	£0.00	£500.00	£500	£1,000
R24 - Noticeboards		£500.00	£0.00	£500.00	£500	£1,000
R25 - Street lights		£500.00	£0.00	£500.00	£500	£1,000
Total Ringfenced Reserves	£6,123.00	£2,500.00	£336.63	£7,286.37	£7,286	£8,298
General Reserves (balance b/f less ringfenced reserves)	£23,188.75				£16,234	£15,222
Total Reserves	£29,311.75				£23,520	£23,520

Use R7 on Parish Plan Review

PRECEPT PER BAND D HOUSEHOLD	2017-18	2018-19	RESERVE LEVELS	64%	67%
(59% increase - £28.43 per household)	£48.10	£76.53	(gen reserve as % of budgeted spend)		

