

FORD PARISH COUNCIL

Chairman: Mr John Southan
35 Manor Crest
Ford
Shrewsbury
SY5 9NZ
Tel 01743 851029
john.southan@hotmail.co.uk

Clerk: Rebecca Turner
The Old Police House
Nesscliffe
Shrewsbury
SY4 1DB
01743 741611
fordparishcouncil@outlook.com

www.fordparishcouncil.org.uk

Minutes of Council Meeting of Ford Parish Council held on Tuesday 20th March 2018 at Ford Village Hall at 7PM

Present: Cllr. J. Southan (Chairman), Cllr. W. Clyne, Cllr. A. Horn, Cllr. A. Mortimer, Cllr. L. Walton

Absent: Cllrs. Briggs, Hanmer and Jones

In attendance: Shropshire Councillor R. Evans, 1 member of the public

Item	Topic/Discussion	Action
1.	Apologies for absence Received and accepted from Councillors S. Hanmer, S. Jones and A. Briggs.	
2.	Declarations of Disclosable Pecuniary Interests and requests for dispensations under Section 33 of the Localism Act 2011 No interests declared and no dispensations being sought.	
3.	Public Participation Session A member of the public outlined his planning application ref 18/01030/FUL.	
4.	Minutes of meetings It was resolved to approve the minutes of the meetings held on 16 th January and 30 th January as being a correct record and they were duly signed by the chairman.	
5.	Parish Matters <ul style="list-style-type: none"> <i>i. Noticeboards</i> - it was noted that the clerk had forwarded details of potential noticeboard suppliers to the village hall committee in order that they could obtain quotes. It was agreed to invite the village hall to apply for a grant towards the cost of the noticeboards should they require it. <i>ii. Footpaths</i> - this issue was outstanding and the clerk will follow it up. <i>iii. Manhole, Chavel</i> - this issue was outstanding and the clerk follow it up. <i>iv. Community Assurance meeting, 15th March</i> - it was noted that the police had held a community meeting to offer assurance regarding recent events at Manor Crest. <i>v. Citizen of the Year – judging arrangements</i> - it was agreed that entries would be judged by a panel of 3, to comprise of Councillor Southan, Councillor Evans and Rev. Val Tait (subject to her agreeing to do so). Councillor Horn gave details of possible prizes. It was agreed that a plaque would be displayed in the village hall (cost £60) giving details of winners of the award and the winner would receive an engraved crystal glass. Councillor Horn to organise purchase of these items. <i>vi. Annual Parish Meeting – to agree draft agenda</i> - it was agreed that the meeting would follow a standard agenda, with local groups being invited to 	<p>RT</p> <p>RT RT</p> <p>JS/AH</p> <p>RT</p>

	<p>give reports. Liam Cowden, Principal Planning Policy Officer would attend to give an update on the Local Plan Review. This will be on the understanding that the parish's current position is that it wishes to remain as Open Countryside. It was agreed to publicise the discussion of planning issues by putting up a poster entitled Future of Ford.</p> <p>vii. <i>Community concerns to review, including HGV damage and flooding issues – Shoot Hill</i> - the current list of concerns was reviewed. It was resolved to merge concerns 4 and 5, which are requests for a 20 mph speed limit on Butt Lane and The Leasowes, into a single concern. It was also agreed to add a concern regarding the roads leading off Shoot Hill re the volume of traffic and poor condition of the roads, including drainage.</p> <p>viii. <i>Document Retention policy</i> – it was resolved to archive and destroy documents in accordance with the NALC policy guidance and guidance from DM Payroll Services.</p> <p>ix. <i>Reports of other parish matters (for info/reporting to appropriate body, including urgent health & safety matters requiring action)</i> - Councillor Clyne enquired about progress and setting up the CCTV and data management issues. The clerk said that she would ask the council's data protection advisers to look at this issue.</p>	<p>RT</p> <p>RT</p> <p>RT</p>
6.	<p>Planning Matters</p> <p>a. Planning Decisions & Updates</p> <p>i. 18/00041/FUL - Beeches Farm, Ford, Shrewsbury, Shropshire, SY5 9NT Proposal: Erection of livestock building to provide a purpose built isolation unit Decision: Grant Permission</p> <p>b. Planning Applications for Comment</p> <p>i. 18/01030/FUL - Land South West Of New House Farm, Shoot Hill, Ford, Shrewsbury, Shropshire, SY5 9NR Proposal: Erection of a Single Plot Exception (SPE) Affordable Home and associated detached double garage <u>Comments:</u> It was resolved to support the application subject to the development using appropriate materials in keeping with the locality.</p> <p>ii. 18/00731/FUL - Fairview, Chavel, Ford, Shrewsbury, Shropshire, SY5 9LB Proposal: Erection of replacement double garage <u>Comments:</u> None.</p> <p>iii. 18/00699/FUL - New Haven - Land SW Of The Squirrels, Ford, Shrewsbury, Shropshire Proposal: Erection of extension to existing agricultural building <u>Comments:</u> None</p> <p>iv. 17/01873/FUL (appeal ref 18/02635/REF) - Proposed Dwelling South Of Birch Tree Cottage, Chavel, Ford, Shrewsbury Notification of planning appeal <u>Comments:</u> None.</p>	
7.	<p>Ford Recreation Ground</p> <p>It was noted that repairs to the basketball hoop are outstanding. It was agreed to remove the hoop and see if it could be welded.</p>	RT/WC

8.	<p>Shropshire Councillor report</p> <p>Councillor Evans reported that Shropshire Council has now passed its revised Parking Strategy but it was called in and is now going to the Scrutiny Committee. He also advised 20mph limits are not supported as policy by Shropshire Council. The decision regarding youth funding has been called in because there was no audit trail as to why the Cabinet recommendation had been approved and therefore the towns had objected to loss of funding. The environmental maintenance grant will be reintroduced but with a reduced budget of £75,000 (max. £1500 per parish) and additional conditions, including the need to match fund any money received and restrictions on the types of work which can be carried out. Shropshire Council has now adopted its budget with a 5.99% increase overall. Councillor Evans has objected to multiple cuts which are included in the budget, including the proposal to remove the Education Improvement Service which helps schools to improve.</p>																																																					
9.	<p>Parish Councillor reports</p> <p>Councillor Horn reported that training for the defibrillator has been booked via Rea Valley First Responders. A donation is suggested. Councillor Horn will purchase refreshments for the training. Currently £904 has been raised for the purchase of the defibrillator and it is anticipated that circa £700 more will be received.</p>																																																					
10.	<p>Speedwatch</p> <p>The clerk reported that some volunteers have come forward and their details have been passed on. The police will need to evaluate the sites prior to the speed monitoring being carried out. Volunteers will also need to be trained.</p>																																																					
11.	<p>Financial Matters</p> <p>a. Accounting software – recommendation to purchase</p> <p>The clerk outlined a proposal to purchase accounting software. She was asked to put together a business case for consideration by the council</p> <p>b. Payments becoming due & approval of payments made between meetings</p> <p>It was RESOLVED to approve the following payments:</p> <table border="1" data-bbox="245 1294 1294 1615"> <thead> <tr> <th>Ref</th> <th>Payee</th> <th>Item</th> <th>Chq no /payment type</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>P91-1718</td> <td>R Turner</td> <td>Salary Feb</td> <td>SO</td> <td>£458.15</td> </tr> <tr> <td>P92-1718</td> <td>Kingsley press</td> <td>Newsletter</td> <td>BACS</td> <td>£192.00</td> </tr> <tr> <td>P93-1718</td> <td>P J Pest Control</td> <td>Mole treatment</td> <td>BACS</td> <td>£310.00</td> </tr> <tr> <td>P94-1718</td> <td>SALC</td> <td>Subs</td> <td>BACS</td> <td>£296.39</td> </tr> <tr> <td>P95-1718</td> <td>SYA</td> <td>Youth worker</td> <td>BACS</td> <td>£2100.00</td> </tr> <tr> <td>P96-1718</td> <td>SCPF</td> <td>Pension Feb & Mar</td> <td>BACS</td> <td>£145.46</td> </tr> <tr> <td>P97-1718</td> <td>ICO</td> <td>Registration fee</td> <td>DD</td> <td>£35.00</td> </tr> </tbody> </table> <p>c. Income received</p> <table border="1" data-bbox="245 1682 1278 1783"> <thead> <tr> <th>Ref</th> <th>Payee</th> <th>Item</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R28-1718</td> <td>Donations</td> <td>Show & defib</td> <td>£40.00</td> </tr> <tr> <td>R29-1718</td> <td>Lloyds</td> <td>Interest</td> <td>£0.69</td> </tr> </tbody> </table> <p>d. NPower street light tariff – to review</p> <p>it was noted that NPower is proposing to increase their charges. The clerk was asked to seek quotes for alternative tariffs.</p>	Ref	Payee	Item	Chq no /payment type	Amount	P91-1718	R Turner	Salary Feb	SO	£458.15	P92-1718	Kingsley press	Newsletter	BACS	£192.00	P93-1718	P J Pest Control	Mole treatment	BACS	£310.00	P94-1718	SALC	Subs	BACS	£296.39	P95-1718	SYA	Youth worker	BACS	£2100.00	P96-1718	SCPF	Pension Feb & Mar	BACS	£145.46	P97-1718	ICO	Registration fee	DD	£35.00	Ref	Payee	Item	Amount	R28-1718	Donations	Show & defib	£40.00	R29-1718	Lloyds	Interest	£0.69	
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	<p>e. Signatories to the bank account – update on mandate amendment The clerk reported that Councillor Hanmer needs to provide information to be added to the account.</p>	
12.	<p>Correspondence – noted as follows a. SALC Bulletins b. Town & Parish Council Forum c. Bulletin/progress update re Local Plan d. Social Media Training – 18th June -2pm to 4pm</p>	
	<p><i>It was resolved that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 13 to 16, they concern exempt matters</i></p>	
13.	<p>Wayleave agreement re substation at Ford Village Hall Council solicitors in the process of reviewing the agreement</p>	
14.	<p>Ford Young Persons Group It was noted that there had been some issues in regard to the hire of the village hall – alleged damage to the toilets and the hire charges reverting to the standard rate as opposed to discounted rate. The youth group committee is currently in the process of liaising with the village hall to resolve these issues and in the meantime sessions have temporarily been suspended. It was noted that the parish council very much values the youth club and was keen to support them in resolving issues as quickly as possible.</p>	
15.	<p>Clerk’s appraisal and annual salary review – to agree arrangements It was agreed that the chairman and vice chairman would carry out the clerk’s appraisal in April.</p>	
16.	<p>Pension Year End forms It was noted that the forms would require completion after the year-end.</p>	

Signed by ChairmanDate