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MINUTES OF COUNCIL MEETING HELD ON 16TH JULY 2019 AT FORD VILLAGE HALL AT 7PM

Present: Cllr. Jones (Chairman), Cllrs. Briggs, Clyne, Horn, Mapp, Mortimer, Paterson and Southan

Public: 5

In attendance: R. Turner (Clerk), SC Roger Evans.

18/1920 **PERSONS PRESENT AND ACCEPT APOLOGIES FOR ABSENCE**

All present.

19/1920- **DISCLOSURE OF PECUNIARY INTERESTS**

None declared.

20/1920 **DISPENSATION**

None being sought.

21/1920 **PUBLIC PARTICIPATION SESSION**

The chairman of the Village Hall Committee spoke and explained she was here to answer any questions re the hall's grant application.

22/1920 **CO-OPTION OF COUNCILLOR(S)**

The applicant, David Paterson introduced himself. He explained he had lived in the village for some time and at on numerous committees e.g. Unison, Shrewsbury College H & S Committee. It was **RESOLVED** to co-opt David Paterson and he duly signed his declaration of acceptance of office witnessed by the Clerk.

23/1920 **MINUTES** – it was **RESOLVED** to approve the minutes of the Annual Council Meeting held on 21st May 2019 as being a correct record and they were duly signed by the chairman.

Cllr. Evans entered the meeting.

24/1920 **REPORTS:**

- a) *Shropshire Council* – P & R fare changes being considered further re concessions & increase in fare. CIL – being discussed at Scrutiny next week and meeting with SALC cancelled and re-scheduled. Strategic sites consultation started. Parking charges and areas agreed recently. Climate change meeting now being held. Youth – T & F group formed. Concern expressed re Kier's ability to carry out their work
- b) *Youth Club* – the clerk summarised the latest termly report, average attendance 9 per session. Cllr. Evans said that SC will be consulting on future youth service funding but likely to be focused on deprived children and children with specific needs. Cllr. Clyne spoke in favour of the importance of the youth club. He suggested either carrying on as it is, negotiating an agreement without SYA or re-negotiating a grant with SC. Cllr. Clyne advocated the importance of having a qualified youth worker. Cllr. Mapp said he fears we may only get grant funding if we become a hub. Cllr. Horn said he feels these attendance figures are representative and works out at £450 per child this year and he doesn't feel this is a prudent use of public money. Cllr. Horn feels numbers have gradually gone down over the time. He

said he is not anti-youth club but feels need to be prudent about use of money on this area. He felt youth club do little in the community e.g. litter picks, painting equipment on play area. Concerned that some children do not come from the parish. Cllr. Clyne replied to ask Cllr. Horn what is the value per child? Numbers do fluctuate over the years in his experience. Felt children not there to paint fences. Cllr. Mortimer said numbers may change when the new school year starts. Cllr. Evans acknowledged importance of affordable youth provision. He was concerned that money being focused on deprived areas only may be a mistake. Action: Research SYA contract further and start dialogue with SYA. Invite Richard Parkes of SYA – Cllr. Jones to speak to him. Write to Cllr. Evans with concerns re amount of precept spent on youth relative to other councils such as Ludlow – he will feed in to T & F group. Cllr. Mortimer and Cllr. Clyne to attend next YC committee meeting.

- c) *Ford Village Hall, including grant application* – The Chairman invited the Chairman of the Village Hall Committee to speak. hadn't anticipated this and had planned one major project re-doing the hall floor the repair of which had previously had issues. Will need rubber caps on chairs and tables. This was all budgeted for but the level of expenditure re unexpected repairs and maintenance and utility costs. Coupled with this, much lower level of income. Item 1 = £605 Floor oil plus rubber ferrules for the tables. Item 2 = £514 for noticeboard. Committee had hoped to buy the second noticeboard but cannot now. Cllr. Clyne said bolts on both noticeboards are loose and may be unsafe and they need replacing. It was **RESOLVED** to pay for replacement of both the noticeboards at a cost of £514 per board.

It was further **RESOLVED** to pay for the hardwood wax oil for the main hall floor and rubber ferrules for the tables in use in the hall at a quoted cost of £605.

In response to a question from Cllr. Horn, the village hall chairman advised that they have a fund-raising event in the Co-op in August but they have had limited support for the hall from the public. The Co-op have also given a grant for the replacement of the cooker of £250.

- d) *Other parish councillor reports*

Cllr. Mortimer passed cheque for £45.50 this being £66.50 cash less £21.00 license fee reimbursed to payee.

Cllr. Briggs reported on issue of loud motorbikes racing along the A458 in the village – has advised it is reported to 101 via community Facebook page.

- e) *Police Report*

May 2019 – 19 Recorded Incidents

Assault: 0	Criminal Damage: 3	Burglary Dwelling: 0
Vehicle Crime 0	Road Traffic Incident: 2	ASB Nuisance: 2
ASB Personal: 10	ASB Environmental: 1	Concern For Safety: 1
Theft: 0	Burglary Other: 0	Suspicious Circumstance: 0

June 2019 - 25 Recorded Incidents

Assault: 3	Criminal Damage: 1	Burglary Dwelling: 0
Vehicle Crime 1	Road Traffic Incident: 2	ASB Nuisance: 3
ASB Personal: 0	ASB Environmental: 2	Concern For Safety: 6
Theft: 0	Burglary Other: 2	Suspicious Circumstance: 5

Cllr. Evans suggested inviting the PCC to a Parish Council meeting. Clerk to invite him.

25/1920 **PLANNING NOTIFICATIONS**– *For information only*

- 1) 18/04397/REM - Agricultural Workers Dwelling NW Of Dinthill Farm, Shoot Hill
Proposal: Reserved matters (appearance, landscaping, layout and scale) pursuant to outline permission 12/03968/OUT dated 13.10.2015 for the erection of agricultural workers dwelling
Decision: Grant Permission

- 2) 19/01439/FUL - Heathfield House, Shoot Hill, Shrewsbury, Shropshire, SY5 9NR
Proposal: Erection of single storey extension
Decision: Grant Permission
- 3) 18/04534/OUT - Proposed Dwelling North Of Appleby, Ford, Shrewsbury
Proposal: Outline application (all matters reserved) for the erection of a detached dwelling and garage
Decision: Appeal Dismissed

26/1920 PLANNING APPLICATIONS FOR COMMENT

- 1) 19/02919/REM - Stoney Lee, Ford Heath, Shrewsbury, Shropshire, SY5 9GQ
Proposal: Reserved matters pursuant to outline permission ref 15/01338/OUT for the erection of a replacement dwelling including appearance, scale, layout and landscaping
Comments: It was **RESOLVED** to make no comments.

27/1920 PARISH MATTERS

- a) *Noticeboard at school* – offered to school and PTA, reply not received yet.
- b) *Update on football team proposal* – await for Smoke Stop organiser to come forward, he was invited to this meeting
- c) *Bowling Green – notice of removal from Assets of Community Value List & new ownership* – noted.
- d) *Recreation ground* -
- e) *Housing Needs Study*- Wed and Thurs, 11th or 12th Sep. Myself, Cllr. Clyne and Southan.
- f) *Greenbanks* – Cllr. Jones had a call from the owner. He had said he would do the garden but Cllr. Jones said this is unlikely as his partner is blind and elderly. He also said he has a local contact and he had asked SC Evans to contact them. Cllr. Evans has told him enough is enough and action is needed and otherwise he may lose house under a CPO.
- g) *Compton Mews – street lights and road surface* – no action needed at present.
- h) *Street naming on Shropshire Housing Group development* – name of Cross Gates Meadow has been agreed by SC.
- i) *Street light electricity contract* – been delayed by SC Highways re-structure
- j) *Dog fouling* – ongoing issue. Offence to have dog poo on agric land and footpaths etc. Put on Facebook and next newsletter and ask people to report it.
- k) *Reports of other parish matters*
 - *Road closure re bridge (Back Lane) – 17th July to 16th August*
 - *Near Broadway Farm road surface very uneven and deep*
 - *Back Lane*
 - *New Street – surface dressing now needs redoing after 6/7 months – needs to be properly re-surfaced.*
 - *Potholes at Shoothill bend by railway cottage*
 - *Defib has had new stainless door free of charge and registered on national defib network called “The Circuit”. Cllr. Clyne enquired re training – Cllr. Horn tried to initiate training re general life support, had pre meeting circa 18 months ago but not supporting the group anymore. Cllr. Paterson said he had 20 years’ experience on ambulance service and offered to help with uncertified, informal training.*
 - *Butt Lane overgrown hedges – Cllr. Evans trying to arrange a walkabout.*

28/1920 FINANCIAL MATTERS

- a) *Q1 bank reconciliation & budget report* – the reconciled balance was noted as being £41,858.69. The full report is at Appendix 1.
- b) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Chq	Net	VAT	Gross
P21-1920	R Turner	Salary May	SO	£486.65	£0.00	£486.65
P22-1920	SCPF	Pension Apr	SO	£79.61	£0.00	£79.61
P23-1920	Landright Services	Maintenance contract	SO	£200.00	£40.00	£240.00

P24-1920	R Turner	Salary May	SO	£486.65	£0.00	£486.65
P25-1920	Lloyds	Safe custody fees	SO	£7.50	£0.00	£7.50
P26-1920	SCPF	Pension May	SO	£79.61	£0.00	£79.61
P27-1920	PWLB	Loan	DD	£641.77	£0.00	£641.77
P28-1920	R Turner	Expenses May to June	BACS	£41.60	£0.00	£41.60
P29-1920	Info Solutions	Website	BACS	£190.00	£38.00	£228.00
P30-1920	SYA	Youth	BACS	£4,000.00	£800.00	£4,800.00
P31-1920	Ford VH	SLA & room hire	BACS	£417.00	£0.00	£417.00
P32-1920	Kingsley Press	Newsletter	BACS			
P33-1920	Ford VH	S137 Table feet and oil	BACS	£605.00	£0.00	£605.00

c) *Income received*

29/1920 **CORRESPONDENCE**

- a) *SALC Info Bulletins*
- b) *Polling Stations Review*
- c) *Training courses – basic training, web accessibility guidelines, contracts*
- d) *Shropshire Local Plan Review Strategic Sites consultation – noted.*
- e) *A boards (highways) policy and process review consultation- noted.*
- f) *SC Highways and Transport re-structure – Tracy Russell*

30/1920 **NEXT MEETINGS**

- a) *Next Council meetings – 17th September 2019, 7pm at Ford Village Hall*
- b) *Items for agenda(s)- to note requests*
 - *Ask eter for dates for GDPR training.*

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded during discussion of Items 31/1920 & 32/1920 as they concern exempt matters*

31/1920 **SUBSTATION LEASE – update and actions arising**

Explore cost of legal advice. Length of lease – why re-signing now?

32/1920 **NOTICEBOARD QUOTES – to consider**

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Budget report & bank reconciliation Q1 2019/20						
RECEIPTS	Actual 2018/19	Budget 2019/20	Q1 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15%)
Precept	£20,000.00	£21,177.00	£21,177.00	£0.00	100%	Ringfenced
Neighbourhood Fund (CIL)	£0.00	£0.00	£2,327.57	£2,327.57		
Bank Interest	£9.09	£9.00	£2.25	-£6.75	25%	
VAT refund	£0.00		£2,793.17	£2,793.17		
Grants for Youth Club	£500.00		£0.00	£0.00		
Defib donations	£822.20		£0.00	£0.00		
Village Show	£931.57		£0.00	£0.00		
Other	£240.00		£0.00	£0.00		
TOTAL RECEIPTS	£22,502.86	£21,186.00	£26,299.99	£5,114	125%	
PAYMENTS	Actual 2018/19	Budget 2019/20	Q1 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% & >£200)
Administrative & Establishment Costs						<div>Repairs to play area</div> <div>Not billed yet</div> <div>Transfer to new supplier delayed</div> <div>Billed annually</div> <div>Paid bi annually</div> <div>Billed annually</div> <div>For 2018 award</div> <div>Legal fees re lease</div>
Clerk's Salary (incl. pension)	£6,616.70	£6,973	£1,704.61	-£5,268	24%	
Office Expenses	£140.00	£500	£20.00	-£480	4%	
Mileage	£182.70	£200	£43.20	-£157	22%	
Website	£200.00	£200	£0.00	-£200	0%	
Training/AGM (Clerk/Councillors)	£65.00	£150	£0.00	-£150	0%	
Hire of meeting rooms	£106.87	£150	£30.00	-£120	20%	
Audit (Internal & External)	£240.00	£250	£40.00	-£210	16%	
Insurance	£679.52	£700	£699.91	£0	100%	
Subscriptions (SALC)	£0.00	£320	£304.34	-£16	95%	
ICO Registration	£35.00	£35	£0.00	-£35	0%	
Safe custody of papers	£15.00	£15	£0.00	-£15	0%	
Election	£100.00	£0	£0.00	£0		
GDPR	£280.00	£285	£155.55	-£129	55%	
Sub Total Admin & Establishment	£8,660.79	£9,778	£2,997.61	-£6,780	31%	
Recreation Ground / Parish Hall						<div>Repairs to play area</div> <div>Not billed yet</div> <div>Transfer to new supplier delayed</div> <div>Billed annually</div> <div>Paid bi annually</div> <div>Billed annually</div> <div>For 2018 award</div> <div>Legal fees re lease</div>
Maintenance (incl caretaker)	£3,362.00	£3,500	£3,266.90	-£233	93%	
Inspections	£981.25	£850	£0.00	-£850		
Sub Total Recreation Ground / Parish Hall	£4,343.25	£4,350	£3,266.90	-£1,083	75%	
Street Lighting						
Electricity	£896.11	£775	£284.32	-£491	37%	
Maintenance / Inspections	£200.00	£200	£0.00	-£200		
PWLB	£1,283.54	£1,283	£0.00	-£1,283		
Sub Total Street Lighting	£2,379.65	£2,258	£284.32	-£1,974	13%	
Ford Young Persons Group						
Youth worker	£1,750.00	£4,000	£0.00	-£4,000	0%	
Equipment for club/contingency	£0.00	£0	£0.00	£0	0%	
Sub Total Ford Young Persons Group	£1,750.00	£4,000	£0.00	-£4,000	0%	
Projects /grants						
Newsletter (S137)	£672.00	£700	£0.00	-£700	0%	
Citizen of the Year (S137)	£86.45	£90	£33.19	-£57	37%	
Defibrillator	£800.00	£10	£0.00	-£10	0%	
S137 (other)	£398.79	£0	£0.00	£0	0%	
Sub total Projects /grants	£1,957.24	£800	£33.19	-£767	4%	
Other						
Other	£76.75	£0	£175.00	£175		
Sub Total other	£76.75	£0	£175.00	£175		
VAT	£1,179.20		£599.71			
GRAND TOTAL PAYMENTS	£20,346.88	£21,186	£7,356.73	-£14,428.91	35%	
RESERVES	Actual balance 31.3.19	Contributions 2019/20	Expenditure 2019/20	Reserves as at Q1 2019/20		
Ringfenced Reserves						
R7 - Parish Plan Action Plan	£1,488.00	£0.00	£0.00	£1,488.00		
R11 - Election Costs	£900.00	£0.00	£0.00	£900.00		
R14 - Traffic Calming	£4,000.00	£0.00	£0.00	£4,000.00		
R15 - Village Show	£35.00	£0.00	£0.00	£35.00		
R16 - Invasive Weeds & Maintenance Grant	£107.00	£0.00	£0.00	£107.00		
R17- Computer equipment	£0.00	£0.00	£0.00	£0.00		
R18 - Transparency Grant	£291.37	£0.00	£0.00	£291.37		
R23 Play equipment	£1,000.00	£0.00	£0.00	£1,000.00		
R24 - Noticeboards	£1,000.00	£0.00	£0.00	£1,000.00		
R25 - Street lights	£1,000.00	£0.00	£0.00	£1,000.00		
R26- Neighbourhood Fund	£0.00	£2,327.57	£0.00	£2,327.57		
Total Ringfenced Reserves	£9,821.37	£2,327.57	£0.00	£12,148.94		
General Reserves (balance b/f less ringfenced reserves)	£18,995.15			£16,667.58		
Total Reserves	£28,816.52			£28,816.52		
BANK RECONCILIATION AS AT Q1 2019/20						
Balance b/fwd from 31st March 2019			£22,915.43			
less payments			£7,356.73			
add receipts			£26,299.99			
BALANCE AS PER CASHBOOK			£41,858.69			
Represented by bank balances		Lloyds (current)	£23,712.30			
		Lloyds (saver)	£18,079.89			
		Total balances	£41,792.19			
Less unrepresented cheques & SO						
Cash in transit from village show			£66.50			
			£66.50			
Add uncredited receipts			£0.00			
RECONCILED BALANCE			£41,858.69			