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**MINUTES OF COUNCIL MEETING HELD ON TUESDAY 17th NOVEMBER 2020, AT 7PM,
REMOTELY VIA ZOOM**

Present: Cllr. Jones (Chairman), Cllrs. Briggs, Carlyle, Clyne, Horn, Paterson and Southan

Absent: Cllr. Mapp

Public: 0

In attendance: R. Turner (Clerk), SC Roger Evans

58/2021 **PRESENT & APOLOGIES** – apologies revived from Cllr. Mapp (work) and Kat Robinson.

59/2021 **DISCLOSURE OF PECUNIARY INTERESTS**
None.

60/2021 **DISPENSATION REQUESTS**
None.

61/2021 **PUBLIC PARTICIPATION SESSION**
None

62/2021 **MINUTES** – it was **RESOLVED** to approve the following minutes and the chairman was authorised to sign them as being a correct record.

- (i) *Minutes of the Council Meeting dated 15th September 2020*
- (ii) *Minutes of the Finance Committee held 20th October 2020*

63/2021 **REPORTS** –

a) *Police Report* –

Ford/Great Ness and Little Ness/Nesscliffe and Montford Bridge – 3 Incidents in Sep 2020 report.

Concern For Safety: 1

Suspicious Circumstance: 1

RTC:1

It was agreed to request a Ford parish breakdown.

b) *Shropshire Council*

- Local Plan is going to Cabinet on 14 Dec 2020, paper due out circa 7 days before the meeting. Developer has carried out a survey in the area to find out what is wanted. Cllr. Evans will take the view of supporting the community's wishes – some concerns re school places.
- Streets for Children (closing streets for school children) – pilot happening in Coleham. Council budget – no info as yet.
- Swimming pool – was due to open but delayed for lockdown.
- Climate change slow progress. Brexit – may affect the council.
- Pontesbury Police Station soon to move to the community hub.

c) *Newsletter*

- Paper format

d) *Village Hall* – written report received:

1. Michele & Janice are retiring from their roles as Treasurer and Secretary.

They will be replaced by Jim Hanmer as Treasurer and Andy Price as Secretary. We are actively trying to recruit more committee members.

2. Our Cleaner/Caretaker resigned during the Summer. It was felt that it was financially wasteful to employ a replacement whilst the Hall wasn't being used. During Lockdown the Playing Field bins have been emptied by a member of the Committee. This will continue for the foreseeable future until we have regular hirers/more bookings etc and can justify paying for cleaning, caretaker services. The Playing Field has been as regularly checked, (probably more so than before) I will keep you informed on the Caretaker situation.

3. I'm happy to sign the substation documents once it is appropriate to do so. I'm sure Tracy Greenside will be happy to also if a second signature is required.

4. General feedback. Grants from SWG and the Millichope Fund have allowed various upgrades to take place.

Freshly painted main toilet areas with new sinks, taps and mirrors.

LED lighting upgrades to the Main Hall.

Decorating to the Urwick Room and LED lighting. Vertical blinds were replaced today in the Urwick room and to the main hall entrance lobby.

Various areas have been deep cleaned and we are hoping to get the disabled toilets and lobby area painted soon.

5. The Food Hub is continuing once weekly on a Tuesday. 4-5pm

e) *Other parish councillor reports*

- Cllr. Jones had had a number of emails re the new wall at Ford Hall as not in Cardeston stone.

64/2021 **PLANNING NOTIFICATIONS–FOR INFO ONLY**

- 1) 20/02746/FUL - Burtons Cottage, Chavel, Ford, Shrewsbury, Shropshire, SY5 9LB
Proposal: Erection of two single storey extensions, carport/garage and new summerhouse/greenhouse
Decision: Withdrawn
- 2) 20/03037/FUL - Benthall Stone Farm, Alberbury Road, Ford, Shrewsbury, SY5 9NA
Proposal: Erection of two commercial buildings following removal of existing and associated works
Decision: Grant Permission
- 3) 20/03129/FUL - 7 Manor Crest, Ford, Shrewsbury, SY5 9NZ
Proposal: Erection of single storey extension to rear (following demolition); construction of log burner and flue with single storey inglenook to side elevation; conversion of garage to habitable room to include elevational amendments; and re-modelling of driveway
Decision: Grant Permission
- 4) 20/02954/FUL - Land To The West Of Crossing Cottage, Shoot Hill, Ford, Shrewsbury
Proposal: Operations to be undertaken for the formation of a pond and the restoration of existing pond
Decision: Grant Permission

65/2021 **PLANNING APPLICATIONS – FOR COMMENT**

- 1) 20/04479/TCA - Pen Y Bryn, Ford, Shrewsbury, Shropshire, SY5 9LZ
Proposal: Mature Lime - Crown lift to 1.8m above front wall and crown reduce remainder of tree by 1-2 m; Yew - trim wings by 1-2m; Chestnut - crown reduce by 2m, minor crown lift by 1m and slight crown thin; Acacia - (encompassed by Chestnut) trim lightly to shape once exposed; Box at gate- crown reduce by 1m within Ford Conservation Area

Comments: The parish council is willing to be guided by the professional opinion of the tree officer

- 2) 20/03967/FUL - Dukes Wood, Shoot Hill, Shrewsbury, Shropshire, SY5 9NP
Proposal: Erection of a single storey sun room following demolition of existing conservatory and new canopy porch to front
Comments: None

66/2021 **PARISH MATTERS**

- a) *Highways matters* – updates and reports of new matters:
- Potholes – next to Far Broadway Farm
 - Diversion signs from Highways England not taken away. Report via Roger Evans
 - Main Ford signs need repairing.
- b) *Recreation ground/open space*
- (i) Tree works update – 25th/26th November. A further tree rooted in recreation ground come down into Jackson's Field. People seem to be taking wood from it. It was agreed to ask the tree contractor if it is deemed dangerous and remove if need be
 - (ii) Complaint re golf balls – monitor.
 - (iii) Maintenance matters – none.
 - (iv) S106 monies – looking at adult gym, play equipment, village orchard? Generic survey to be publicised in the newsletter'

- c) *Flooding/drainage issues* – report received as followed:

"We have carried out a CCTV survey of the property at Bridge Cottage identified no issues with the sewer from a structural point of view, We carried out some CCTV surveys on the main sewer around the property and down to our pumping station. We found the sewer had some Root ingress which has now been cut out of the system. We have also identified the final leg of the sewer into the pumping station requires a cleanse which has been raised for our contract partner to complete.

We plan to update our Flooding register to make sure all in the incidents have been recorded correctly from the information we gather at the meeting.

Further issues need updating.

- d) *Numbering of The Leasowes, Ford* – sign that numbers 1 to 14 on The Leasowes unclear – agreed to ask SC street numbering for a small plaque pointing out which numbers are where
- e) *Reports of other parish matters*

67/2021 **FINANCIAL MATTERS**

- a) *Q2 budget report and bank reconciliation* – the report was noted, reconciled balance being £35,294.25.
- b) *2021/22 Budget & precept* – agreed to wait until January to set.
- c) *External audit 2019/20 & review of asset register*
- Agreed to remove car park surfacing from register
 - A couple of minor points were raised by the external auditor but none were matters of major concern or irregularities with the balances.
- d) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Method	Net	VAT	Gross
P45-2021	R Turner	Salary Sep	SO	£501.45	£0.00	£501.45
P46-2021	Landright Services	Maintenance Sep	SO	£245.00	£49.00	£294.00
P47-2021	SCPF	Pension Sep	SO	£100.30	£0.00	£100.30
P48-2021	Shropshire Council	Bin collection	BACS	£132.00	£0.00	£132.00
P49-2021	R Turner	Salary Oct	SO	£596.77	£0.00	£596.77

P50-2021	Landright Services	Maintenance Oct	SO	£245.00	£49.00	£294.00
P51-2021	SCPF	Pension Oct	SO	£100.30	£0.00	£100.30
P52-2021	SALC	Subs	BACS	£344.43	£0.00	£344.43
P53-2021	The Play Inspection Co	RoSPA	BACS	£130.00	£26.00	£156.00
P54-2021	Shropshire Council	Energy Q3	BACS	£117.56	£23.51	£141.07
P55-2021	Landright Services	Tree works & bench	BACS	£3,130.00	£626.00	£3,756.00
P56-2021	PKF Littlejohn	Audit	BACS	£200.00	£40.00	£240.00
P57-2021	R Turner	Expenses Oct & Nov	BACS	£112.50	£0.00	£112.50

e) *Income received* – noted as follows:

Ref	Payee	Item	Amount
R12-2021	Lloyds	Interest Oct	£0.15
R13-2021	Lloyds	Interest Nov	£0.15

68/2021 **CORRESPONDENCE**

- a) *SALC Info Bulletins*
- b) *Environmental Maintenance Grant -*
- c) *Connecting Shropshire broadband update*

69/2021 **NEXT MEETINGS**

- a) *Council Meeting – 19th January 2021, 7PM*
- b) *Items for next agenda(s)- to note requests*
 - Local Plan

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 70 to 72/2021 as they concern exempt matters*

Cllrs. Clyne and Paterson declared a bias in 70/2021 (as neighbours to the land) and didn't vote.

70/2021 **TREE WORKS** – it was **RESOLVED** to add works to pollard the cherry trees at Quail Ridge to the contract to cut the trees at the recreation ground as this would mean all the tree works could be completed at once.

71/2021 **PLANNING ENFORCEMENT MATTER** – reports of two matters were noted.

72/2021 **FORD VILLAGE HALL SUB-STATION LEASE** – it was **RESOLVED** to authorise Cllrs. Jones and Horn to sign the substation lease when required.