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## **MINUTES OF COUNCIL MEETING HELD ON 19<sup>TH</sup> MARCH 2019 AT FORD VILLAGE HALL AT 7PM**

**Present:** Cllr. Jones (Chairman), Cllrs. Clyne, Horn, Mapp, Southan

**Public:** 4

**In attendance:** R. Turner (Clerk), SC Roger Evans, PCSO Bradley, PC Cookson

### **88/1819 PERSONS PRESENT AND ACCEPT APOLOGIES FOR ABSENCE**

Apologies received from Cllrs. Briggs and Walton. It was **RESOLVED** to grant an extended absence until the July meeting for Cllr. Walton on grounds of health.

Cllr. Jones outlined the meeting rules. Regarding ASB, he said the police advice to PC on considering ASB at council meetings has changed – previously the advice was not to discuss it but the PC can now discuss it and act in the best interests of village but it cannot jeopardise any ongoing court cases. The PC does not have details of ongoing court cases and therefore when taking about ASB no reference can be made to individuals or specific cases, further to police advice.

### **89/1819 DISCLOSURE OF PECUNIARY INTERESTS**

None.

### **90/1819 DISPENSATION REQUESTS**

None.

### **91/1819 PUBLIC PARTICIPATION SESSION**

A resident spoke about ASB and graffiti of an offensive nature aimed at his family. He was asking if the parish council can purchase community graffiti removal kits and wildlife cameras.

A resident advised that she will be uploading footage to Youtube of people carrying out ASB and putting a sign in her garden asking for the public to help in identifying the people in the footage.

A resident spoke re the parish newsletter – he noted there was reference to ASB in the newsletter and felt that as a new resident it is important to know what is going on. He felt the parish should step up in terms of reporting these issues so the community can look out for each other.

Two members of staff from The Smoke Stop enquired about their idea to start a football team to compete in the Sunday league through the pub. They were looking to use the recreation ground pitch and raise funds for a changing facility/pavilion. They felt the project would benefit the community.

### **92/1819 ANTI-SOCIAL BEHAVIOUR IN FORD**

The chair said the parish council is aware that there have been a number of ASB incidents in the village recently. The clerk said that graffiti removal kits cost circa £85 to £100. Storage of the kits would need to be carefully considered as they contain caustic materials. PC Cookson advised that Shropshire Council will provide some form of cleaning service but only for offensive graffiti. In the last time incident, the offensive element was removed so SC would not part-clean the rest of the area. Cllr. Evans said he feels SC would react quite quickly as they have a public protection function – likely within days, if offensive graffiti. SC does not remove ordinary graffiti unless it's in a dangerous place. Cllr. Southan asked if the police officer knew what the graffiti level was

before SC's public protection camera went up in Manor Crest as he felt graffiti had become an issue since the camera was installed. PC Cookson said he could not recall any recorded incidents of graffiti prior but he would have to check to be sure. Cllr. Evans said that the camera is remaining for at least another 12 week period. Cllr. Clyne asked if Mr Hanmer would store the graffiti removal kit – he said he would store it securely in a locked container. It was **RESOLVED** to purchase the graffiti removal kit.

Re the newsletter, Cllr. Horn said it relies on contributions from the public rather than having reporters; he then collates the info into the newsletter. Accuracy of information is down to the groups providing it. Neighbourhood Watch has a committee who receive police reports. It was suggested that the member of the public approach the Neighbourhood Watch committee, whose minutes are also on the parish council website. PC Cookson said there is also a newsfeed on the police website which can be searched by postcode.

Cllr. Jones said incidents of ASB should be reported to 999 or 101, as appropriate. The parish council is constrained in what it can do and has to act on police advice.

93/1819 **FOOTBALL TEAM**– *request to use the playing pitch*

The chairman explained that the field is owned by SC but PC has it on a long-term lease for a peppercorn rent. Historically, there was a football team but they had an issue with it not having changing rooms as the FA requires this. SC Roger Evans offered to find out if any funding available. If funding could be raised in principle the idea of a football team was unlikely to be met with resistance but key issues such as parking would need to be considered. It was noted that at present there is not a team but there is a sponsor and people who may be willing to play. Ideally, they hope to start in August but depends on how quickly things move. Cllr. Southan suggested the team attend a village hall committee meeting to discuss with them also. Cllr. Evans suggested asking Hanwood Village Hall if they can view the container type buildings they have used as changing rooms.

94/1819 **MINUTES**

a) *Minutes of the council meeting dated 15<sup>th</sup> January 2019*

It was **RESOLVED** to accept the minutes as being a correct record and they were duly signed by the chairman.

95/1819 **REPORTS**

- a) *Police Report* – incidents means phone calls into the police. 1<sup>st</sup> Feb to date, 44 incidents, 27 relate to Manor Crest.
- b) *Shropshire Council* – children's transport is being consulted on. Some subsidies to be phased out for 16 to 18 year olds. Low income currently pay £147.50 per year, £800 normal rate, would increase to £440. Transport to children with SEN of pre-school age proposed to cease.

The swimming pool is to go into Shrewsbury not at Sundorne but will be a temporary / smaller permanent pool at the Sports Village.

SC set a 3.99% increase in Council Tax.

Local Plan consultation now closed. Company consulting and looking at land who spoke at last meeting did put the land forward to SC. The aim is to adopt the plan by 2021. SC has set up a housing company to focus on smaller homes building.

Bring Banks paper to go to cabinet tomorrow, asking for all such recycling facilities to be removed.

- c) *Youth Club* – AGM coming up, the club may need new equipment. Cllr Horn commented that a lot of children do not come from Ford and expressed concern that the club takes up circa 1/3<sup>rd</sup> of the precept. Cllr. Evans explained the basis for funding for youth clubs and that Minsterley was prioritised for SC funding due to being deprived area. Minsterley PC would not put money towards it. In 2018/19 there was only £500 rurality funding for voluntary clubs such as Ford but SC funding Minsterley until Sep 2019. It was agreed to invite SYA to Annual Parish Meeting.

Cllr. Mapp asked if the £50k open space S106 monies from the affordable housing site can be used on the youth club. The clerk advised that she thought this was unlikely as the club would not be classed as open space but there is Neighbourhood Fund money

- d) *Ford Village Show* – there is a committee meeting on Monday evening. The clerk outlined some queries on the accounts which she would speak to Cllr. Mortimer about.
- e) *Ford Village Hall* – open meeting Saturday at 1.30pm to seek community's views on what they would like the hall to offer
- f) *Citizen of the Year* – Cllr. Horn said there had been 2 nominations but one nominee did not wish to be considered. Therefore, a panel meeting is not needed.
- g) *Other parish councillor reports* – none.

#### 96/1819 **PLANNING NOTIFICATIONS**– *For information only*

- 1) 19/00224/FUL - 2 Albany Court, Ford, Shrewsbury, SY5 9NY  
Proposal: Erection of single storey extension following demolition of existing conservatory  
**Decision: Grant Permission**

#### 97/1819 **PLANNING APPLICATIONS FOR COMMENT**

- 1) 19/00513/TPO - Willow Brook, 18 Manor Crest, Ford, Shrewsbury, SY5 9NZ  
Proposal: Fell 1no Alder protected by the Shrewsbury and Atcham Borough Council (Bank Farm, Ford) Tree Preservation Order 1988 (Ref: SA/161)  
Comments: None.
- 2) 19/00743/TCA - Ford House, Ford, Shrewsbury, Shropshire, SY5 9LZ  
Proposal: Works to 1no Fir & 1no Ash (See Schedule) within Ford Conservation Area  
Comments: None.

#### 98/1819 **PARISH MATTERS**

- a) *Quail Ridge sign* – sign now re-erected.
- b) *Noticeboard at school* – the clerk said she cannot but backing felt separately from the board.
- c) 17/03865/FUL - *Land off Welshpool Road, Ford - 32 Dwellings –open space commuted sum* – it was agreed to ask the Sports Development Officer at SC what would be if the funds were to be used for a football changing facility.
- d) *Bowling Green* – it was **RESOLVED** to not make a bid for the site.
- e) *Councillor vacancy* – Cllr. Jones to speak to Cllr. Mortimer as he had been absent for almost six months.
- f) *Play area repairs update, planting of trees and fence repairs* – one quote received for planting of trees and moving the fence. It was **RESOLVED** to ask Dave Greenside for a second quote and then accept the cheapest quote. The parts for the gate are on order.
- g) *Housing Needs Study* – it was agreed to express an interest in a study being done and ask the team to meet the parish council.
- h) *CIL Local and Neighbourhood Fund received* – Neighbourhood Fund - £2,327.57 and CIL Local £11,172.34 collected in 2018/19. Neighbourhood Fund to be paid direct to the parish council.
- i) *Reports of other parish matters* – none.

#### 99/1819 **FINANCIAL MATTERS**

- a) *Budget report and bank reconciliation* – as at 19<sup>th</sup> Feb 2019, the balance was £24,912.98 although £26.75 was unaccounted for and therefore the accounts did not reconcile by a difference of £26.75. It was believed this possibly an error related to cash for the Village Show as all of the electronic and cheque transactions reconcile. The clerk had spoken to the internal auditor who agreed that in view of the small amount and time spent trying to reconcile the amount already, it would be logical to apply a balancing charge of £26.75 to the accounts. It was **RESOLVED** to do this, thereby writing off the £26.75 accepted.
- b) *Street light tariff – to review energy provider* – three quotes had been sought and it was **RESOLVED** to transfer to the SC scheme as this was the best value for money.
- c) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following and apply a balancing charge of £26.75 (see 99/1819a):

Ref	Payee	Item	Chq	Net	VAT	Gross
P69-1819	Npower	Electricity	DD	£70.42	£3.52	£73.94
P70-1819	Npower	Electricity	DD	£208.75	£10.44	£219.19

P71-1819	R Turner	Salary	SO	£482.55	£0.00	£482.55
P72-1819	R Turner	Backpay & expenses	BACS	£148.64	£0.00	£148.64
P73-1819	EON	Street light maintenance	BACS	£100.00	£20.00	£120.00
P74-1819	Ford Parish Hall	Room hire	BACS	£15.00	£0.00	£15.00
P75-1819	SCPF	Pension	BACS	£93.54	£0.00	£93.54
P76-1819	Landright Services	Maintenance contract	SO	£200.00	£40.00	£240.00
P77-1819	Balancing figure	Village Show funds	N/A	£26.75	£0.00	£26.75
P78-1819	SCPF	Pension	BACS	£74.18	£0.00	£74.18
P79-1819	R Turner	Salary	SO	£482.55	£0.00	£482.55
P80-1819	SCPF	Pension	BACS	£93.54	£0.00	£93.54
P81-1819	ICO	Registration	DD	£35.00	£0.00	£35.00
P82-1819	Ford Parish Hall	Room hire	BACS	£15.00	£0.00	£15.00
P83-1819	Graffiti Hotline	Graffiti removal kit	BACS	£95.00	£19.00	£114.00
P84-1819	HMRC	PAYE Q4	BACS	£18.80	£0.00	£18.80
P85-1819	Kingsley Press	Newsletter	BACS	£168.00	£0.00	£168.00
P86-1819	Shropshire Council	Play area inspections	BACS	£450.00	£90.00	£540.00

d) *Income received – noted as follows:*

Ref	Payee	Item	Amount
R24-1819	Lloyds	Interest	£0.82
R25-1819	A Mortimer	Show monies	£606.57
R26-1819	Lloyds	Interest	£0.69

e) *Signatories to bank account – it was **RESOLVED** to add Cllr. Horn as signatory and internet banking user and check if Cllr. Briggs is also a signatory/internet banking user.*

#### 100/1819 **CORRESPONDENCE**

- a) *SALC Info Bulletins - noted*
- b) *CIL Local – to review funding bid for bus shelter –it was **RESOLVED** to make a bid for funding for a bus shelter on the A458.*

#### 101/1819 **NEXT MEETINGS**

- a) *Next Council meeting – 21<sup>ST</sup> May 2019, Annual Council Meeting at 7pm at Ford Village Hall*
- b) *Annual Parish Meeting – 16<sup>th</sup> April 2019, 7pm at Ford Village Hall – ask SYA person, open space and planning.*
- c) *Items for agenda(s)- to note requests – none.*