



Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
Telephone: 01743 741611, email: fordparishcouncil@outlook.com
Website: www.fordparishcouncil.org.uk

MINUTES OF COUNCIL MEETING HELD ON TUESDAY 28th MARCH 2023, AT 7PM, AT THE URWICK ROOM, FORD VILLAGE HALL

Present: Cllr. Horn (Chairman), Cllrs. Clyne, Deane, Paterson, Southan, Walton, Wells
Absent: Cllr. Carlyle
Public: SC Roger Evans, 0 members of the public
In attendance: R. Turner (Clerk)

71/2223 **PRESENT, APOLOGIES FOR ABSENCE**

Apologies – received from Cllr. Carlyle.

72/2223 **DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS**

- a) *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.*
None declared.
- b) *Dispensation requests*
None being sought.
- c) *Gifts or hospitality*
None declared.

73/2223 **PUBLIC PARTICIPATION SESSION**

No public present.

74/2223 **CO-OPTION OF COUNCILLORS** – it was noted that three candidates are interested in the three vacancies and applications have been received from two. It was **RESOLVED** to co-opt Michele Wells and Lisa Walton. They both signed their declarations of acceptance of office, witnessed by the clerk, and joined the meeting having no interests to declare.

75/2223 **MINUTES** – it was **RESOLVED** to confirm the minutes of the Council meeting dated 17th January 2023 as being a true record and to authorise the chairman to sign them.

76/2223 **REPORTS** *Police Report*- none.

- a) *Shropshire Council* –Cllr. Evans reported as follows:
- *Place Plans* – SC is pushing them forward again. Place Plans will identify infrastructure the parish council wants, to aid or as a consequence of development – links to the LP Review. The Place Plan area for Ford is very wide as it covers Shrewsbury town and rural hinterland. There is concern that this approach does not work in favour of the rural areas. CIL is received when open market houses are built - 15% goes to PC, 5% to SC re admin, 80% to SC for the Place Plan area. SC are prioritising education and highways. Currently, £20 to £24 million of CIL is unspent. It was noted that Ford has received no CIL NF for 2022.
 - *Local Plan Review* – there was a legal challenge from Weston Park, leading to hearings in January. The Planning Inspectors have said the plan is legal, but several major issues need addressing for it to be sound. Land needs to be identified for 1,500 homes overspill from Black Country as the inspectors feel it can't be accommodated within the current Local Plan Review and want a specific strategy for the 1,500. A priority is to ensure the further homes are not added to places like Ford.
 - *SC Council Tax* has gone up by 4.99%. In 2022/3 SC had a deficit of £10 million, met from general reserves. General reserves are now at £5 million which is unsafe and unsustainable. SC budget aims to save £51 million in 2023-24 and spend £4,000 per day

on consultants advising how to run the council. Cllr. Evans voted against the budget as the details are lacking re how saving will be achieved. in savings. He is meeting with the CX to ask what the proposals are.

- *Customer service centre opening times consultation.*
 - *Bus station now called an interchange - meaning of this term and location are unclear.*
 - *Quarry Pool – repairs to start in April on the roof.*
 - *LED street lighting (SC lights)– to be done by end of 2023.*
 - *River quality, active travel – consultations.*
 - *Road closures for coronation – not to be charged for parish councils, charities, non-commercial.*
- b) *Newsletter – Cllr. Horn reported that further to Fred England no longer being distributor for part of Ford Heath, a new distributor has not yet been found.*
Action: Advertise on Facebook.
- c) *Ford Parish Paths Partnership – it was noted that from Butt Lane to the bridge on the right-hand side, part of the stones are missing from the wall. It was noted that this is not within the remit of the paths partnership.*
Action: Clerk to write to the owner of Ford Hall asking what his plans for making good the wall.
- d) *Open Space Working Group – Cllr. Clyne reported that the play equipment is being installed in June. It was agreed to contact the family interested in contributing towards a skate park one further time.*
Action: Clerk to write to the family re the skate park.
- e) *Allotments Working Group – no further report from last meeting.*
- f) *Public Realm Working Group – Cllr. Deane reported that the group recommends doing a small scale project in Butt Lane/Quail Ridge/Leasowes area, involving sowing, and planting on SC land. Village Hall may install downpipe planters on their site. Shrubs, water planters etc to be costed.*
Actions:
- Group to meet again.
 - Clerk to give the group contact details for Lowther.
 - Group to ask John Adams re the cost of downpipe planters, to go at base of down pipes at the Village Hall.
- g) *Parish councillor reports (of external meetings attended) – no reports.*

77/2223

FINANCIAL MATTERS

- a) *Payments including payments made between meetings – it was **RESOLVED** to approve the following:*

Ref	Payee	Item	Method	Net	VAT	Gross
P74-2223	R Turner	Salary	SO	£781.82	£0.00	£781.82
P75-2223	V Abbotts	Caretaker	SO	£83.33	£0.00	£83.33
P76-2223	SCPF	Pension	BACS	£169.17	£0.00	£169.17
P77-2223	R Turner	Salary	SO	£781.82	£0.00	£781.82
P78-2223	V Abbotts	Caretaker	SO	£83.33	£0.00	£83.33
P79-2223	SCPF	Pension	SO	£169.17	£00.00	£169.17
P80-2223	ICO	Reg fee	DD	£35.00	£0.00	£35.00
P81-2223	A Horn	Time capsule	BACS	£33.32	£6.67	£39.99
P82-2223	Ford Village Hall	Room hire	BACS	£15.00	£0.00	£15.00
P83-2223	HMRC	PAYE	BACS	£380.92	£0.00	£380.92
P84-2223	Kingsley Press	Newsletters	BACS	£395.00	£0.00	£395.00
P85-2223	R Turner	Salary	SO	£781.82	£0.00	£781.82
P86-2223	V Abbotts	Caretaker	SO	£83.33	£0.00	£83.33
P87-2223	Landright Services	Maintenance	SO	£287.50	£57.50	£345.00
P88-2223	Shropshire Council	Play inspections	BACS	£624.00	£124.80	£748.80
P89-2223	G Taylor	Maintenance	BACS	£232.00	£46.40	£278.40
P90-2223	Shropshire Council	Energy	BACS	£109.39	£21.88	£131.27

P91-2223	R Turner	Expenses	BACS	£92.40	£0.00	£92.40
P92-2223	HMRC	PAYE	BACS	£248.73	£0.00	£248.73
P93-2223	Trophies Plus Medals	Medals	BACS	£492.92	£98.58	£591.50
P94-2223	SCPF	Pension	SO	£169.17	£0.00	£169.17

b) *Income received* – noted as follows:

Ref	Payee	Item	Amount
R15-2223	Lloyds	Interest	£9.23
R16-2223	Lloyds	Interest	£8.54

c) *Bank account opening* – the forms for the Nationwide account were signed.

78/2223

PLANNING NOTIFICATIONS – FOR INFORMATION

- 22/05661/FUL - Nos 58, 59, 60 And 63 The Leasowes, Ford, Shrewsbury SY5 9LU
Proposal: Installation of external cladding to front, side and rear elevations and associated works
Decision: Grant Permission
- 22/04892/FUL and 22/04893/LBC - Tythe House Farm, Ford Heath, SY5 9GD
Proposal: Conversion of barn to form separate residential unit; erection of cart shed to provide garaging for barn; extension and alterations to GII listed house; erection of cart shed barn to provide garaging for main house; formation of altered access for parking and driveway for GII listed house; utilisation of previously approved S184 entrance to provide driveway access to newly formed residential barn.
Decision: Grant Permission
- 22/05659/OUT - Proposed Dwelling To The North Of Orchard Cottage, Ford
Proposal: Outline application for the erection of 1No. dwelling to include means of access
Decision: Withdrawn
- 22/01963/CPE - Cabin Yard And Premises To The South West Of, Shoot Hill
Proposal: Application for a Lawful Development Certificate for the existing change of use of land from agricultural land to mixed builders yard and residential and the erection of a cabin
Decision: Certificate - Lawful

79/2223

PLANNING APPLICATIONS – FOR CONSIDERATION

- 23/00839/FUL - The Tythe Barn, 1 Mansion View Farm, Ford, SY5 9LZ
Proposal: Conversion of existing double garage to a self contained annex ancillary to main dwelling
Comments: It was **RESOLVED** to not object in principle, subject to the conservation officer not having concerns.
- 23/00840/LBC - The Tythe Barn, 1 Mansion View Farm, Ford, SY5 9LZ
Proposal: Conversion of existing double garage to a self contained annex ancillary to main dwelling affecting a Grade II* Listed Building
Comments: It was **RESOLVED** to not object in principle, subject to the conservation officer not having concerns.
- 23/00929/FUL - Robert Davies Farm Machinery, Warehouse And Workshop Adjacent, Oakstead House, Alberbury Road, Ford, SY5 9NA
Proposal: Providing new permanent office facilities for the existing work force. Planning approval 22/03274/FUL Additional first floor to current approval for future expansion.
Comments: No comment.

80/2223

PARISH MATTERS

- a) *Highway maintenance matters, including street light faults*
- Light faults on The Leasowes have been fixed by the parish council.
 - The give way sign has been removed but not replaced.

- It was reported that at the back of Quail Ridge the footpath is overgrown and surface is in poor condition.
- Temporary 40mph signs have been put up on the A458 – unclear if they are permanent.

Action: Clerk to follow up on the outstanding issues and report the new issues.

- b) *Playing field matters, including install of new equipment and quote for regular inspections - accept quote* – it was **RESOLVED** to accept the quote for play area inspections from SC and ask about scheduling outdoor fitness equipment inspections.
- c) *Greenbanks* – Cllr. Evans summarised 2 pieces of correspondence. The VOA removed the property from the register in August 2005. SC has re-calculated the council tax and no charge is outstanding. SC officers visited Greenbanks and saw that the garden is very neglected. However they were of the opinion that there are no obvious public health or safety issues, whilst appreciating the frustration over the emptiness. SC have contacted the owner and advise that their circumstances are unusual and complex, and it may not be possible to resolve it quickly. SC will risk assess the property using the score matrix in the Empty Homes strategy, and assess what options fit with the strategy.
Action: Clerk to write to SC Housing Enforcement and Service Support Team Manager, Terry Alexander, asking why it was taken off the register by the VOA. Points also to be raised about action given shortage of housing in Shropshire and public health risk posed by vermin at the property.
- d) *Update re FRD011* – Shropshire Homes have agreed to the parish council informed. At present, they are awaiting the LP Review's progress before putting forward plans for the site.
- e) *King's Coronation*
It was **RESOLVED** to purchase 175 boxed medals, for Trinity CE School pupils and any other children up to primary school age in the parish; after the medals have been given to the school other primary age children will be offered them on a first come, first served basis.
Action: Clerk to purchase medals and spares will be made available via social media/the newsletter.

It was noted that the village hall committee wanted to know what the PC are doing as they organised the jubilee events. They have offered the parish council free use of village hall. The parish council may be willing to offer financial support for others organising a community event at the hall.

Action: Clerk to inform the hall.

Time capsule – the school have produced some items to go in it. It was agreed to ask the children to vote for who buries it and suggest adding coins to it.

Action: Cllr. Horn to contact the school.

- f) *Citizen of the Year* – Cllr. Horn reported that there is one application so far.
- g) *Reports of other parish matters*
- *Parking at the school* – impact on surrounding roads and safety. Cllr. Evans suggested contacting Parking Enforcement Officer, Shaun Sutton and asking him to come. His visit will be publicised after it has happened, to act as a deterrent.
Action: Clerk to contact Shaun Sutton and copy Cllr. Evans in.
 - *Road by The Tythe Barn at Ford* – noted that the road is in poor condition on the corner by Johnson's Bank
Action: Clerk to report.
 - *Fibre scheme* – Cllr. Deane reported that this is now live.
 - *Parish boundaries* – Cllr. Evans showed Longden Ward's boundary, as proposed by SC. The Longden division boundary is moving eastwards towards bypass which may mean part of what is currently Bicton parish needs a home, potentially it would fit in Ford parish.

81/2223

CORRESPONDENCE

- a) *Police charter* – it was **RESOLVED** to sign a 3-month charter citing the following priorities: 1) Speeding, 2) Anti-social Behaviour, 3) Criminal Damage.
Action: Clerk to submit.
- b) *King's Coronation Champions awards* – councillors to email clerk with any nominations.
- c) *Invitation to army engagement event* – decided not to attend.

- 82/2223 **NEXT MEETINGS**
- a) *Annual Council Meeting* – 16th May 2023, 7pm, The Urwick Room at Ford Village Hall
 - b) *Annual Parish Meeting* – 25th April 2023, 7pm, Main Hall. Cllr. Walton offered to bake some items and Cllr. Horn to purchase refreshments (expenses to be reclaimed). It was agreed to put an item on the agenda re the parish boundary.
 - c) *Items for next meeting agenda- to note requests*
 - Youth support
- 83/2223 *It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 84 to 87/2223 due to the likely disclosure of confidential information*
- 84/2223 **PLANNING ENFORCEMENT** – *to receive report of matter 23/09489/ENF* - noted
- 85/2223 **DATA PROTECTION SUPPORT** – the clerk was asked to seek quotes for support services using a list of consultants suggested by SALC and a company suggested by Cllr. Deane
- 86/2223 **CLERK'S APPRAISAL** – Cllrs. Horn and Paterson were delegated to do the appraisal and report to council.
- 87/2223 **CLERK ADDITIONAL SELF -EMPLOYMENT** – it was **RESOLVED** to not object to the clerk doing self-employed audit work