

**Budget report & bank reconciliation Q2 2020/21**

RECEIPTS	Actual 2019/20	Budget 2020/21	Q2 2020/21	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 50% & >£200)
Precept	£21,177.00	£23,823	£23,823.00	£0.00	100%	Paid upfront  VAT refunded in error & return of safe custody fee
Neighbourhood Fund (CIL)	£2,327.57		£0.00			
Bank Interest	£9.01	£9	£3.80	£-5.20	42%	
VAT refund	£2,793.17		£0.00			
Defib donations	£0.00		£347.77			
Village Show	£45.50		£0.00			
Other	£0.00		£510.28	£510.28		
<b>TOTAL RECEIPTS</b>	<b>£26,352.25</b>	<b>£23,832</b>	<b>£24,684.85</b>	<b>£505.08</b>	<b>142%</b>	

PAYMENTS	Actual 2019/20	Budget 2020/21	Q2 2020/21	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 50% & >£200)
<b>Administrative &amp; Establishment Costs</b>						
Clerk's Salary (incl. pension)	£6,930.15	£7,440	£3,631.28	£-3,808.72	49%	Includes payment to Hanwood PC for shared costs  Internal audit  Seasonal contract Extra spend due to covid and moles Bill for 2019-20 Omission from budget of bin collection  Maintenance  Youth group not running at present  Return of VAT refund paid in error by HMRC
Office Expenses	£12.19	£500	£794.97	£-294.97	159%	
Mileage	£165.60	£200	£0.00	£-200.00	0%	
Website	£200.00	£200	£200.00	£0.00	100%	
Training/AGM (Clerk/Councillors)	£0.00	£150	£54.00	£-96.00	36%	
Hire of meeting rooms	£120.00	£150	£0.00	£-150.00	0%	
Audit (Internal & External)	£40.00	£250	£40.00	£-210.00	16%	
Insurance	£699.91	£725	£590.28	£-134.72	81%	
Subscriptions (SALC)	£304.34	£320	£0.00	£-320.00	0%	
ICO Registration	£35.00	£40	£0.00	£-40.00	0%	
Safe custody of papers	£15.00	£15	£7.50	£-7.50	50%	
Elections	£0.00	£0	£0.00	£0.00		
GDPR	£155.55	£156	£155.55	£-0.45	100%	
<b>Sub Total Admin &amp; Establishment</b>	<b>£8,877.74</b>	<b>£10,146</b>	<b>£5,473.58</b>	<b>£-4,672.42</b>	<b>54%</b>	
<b>Recreation Ground / Parish Hall</b>						
Grounds Maintenance contract	£1,845.00	£1,960	£1,470.00	£-490	75%	
Caretaker contract	£804.00	£804	£0.00		0%	
Additional grounds maintenance	£1,365.00	£225	£280.00		124%	
Maintenance/purchase of play equipment	£2,151.90	£2,000	£656.00		33%	
Inspections	£461.69	£875	£846.00		97%	
Bin collection	£129.00	£0	£0.00			
Covid-19 measures	£0.00	£0	£93.74			
<b>Sub Total Recreation Ground / Parish Hall</b>	<b>£6,756.59</b>	<b>£5,864</b>	<b>£3,345.74</b>	<b>£-490</b>	<b>57%</b>	
<b>Street Lighting</b>						
Electricity	£1,388.76	£502	£235.12	£-267	47%	
Maintenance / Inspections	£0.00	£200	£450.03	£250	225%	
PWLB	£1,283.54	£1,283	£641.77	£-641	50%	
<b>Sub Total Street Lighting</b>	<b>£2,672.30</b>	<b>£1,985</b>	<b>£1,326.92</b>	<b>£-658</b>	<b>67%</b>	
<b>Ford Young Persons Group</b>						
Youth worker	£4,000.00	£4,000	£0.00	£-4,000	0%	
<b>Sub Total Ford Young Persons Group</b>	<b>£4,000.00</b>	<b>£4,000</b>	<b>£0.00</b>	<b>£-4,000</b>	<b>0%</b>	
<b>Projects /grants</b>						
Newsletter	£604.00	£1,000	£252.00	£-748	25%	
Citizen of the Year (s137)	£33.19	£90	£28.70	£-61	32%	
Defibrillator	£0.00	£10	£94.88	£85	949%	
S137	£1,578.62	£500	£0.00	£-500	0%	
<b>Sub total Projects /grants</b>	<b>£2,215.81</b>	<b>£1,600</b>	<b>£375.58</b>	<b>£-1,224</b>	<b>23%</b>	
<b>Other</b>						
Other	£220.50	£237	£461.88	£225	195%	
<b>Sub Total other</b>	<b>£220.50</b>	<b>£237</b>	<b>£461.88</b>	<b>£225</b>	<b>195%</b>	
VAT	£2,046.76		£863.88			
<b>GRAND TOTAL PAYMENTS</b>	<b>£26,810.70</b>	<b>£23,832</b>	<b>£11,847.58</b>	<b>£-10,819.90</b>	<b>50%</b>	

RESERVES	Actual balance 31.3.20	Contributions 2020/21	Expenditure 2020/21	Reserves as at Q2 2020/21
<b>Ringfenced Reserves</b>				
R7 - Parish Plan Action Plan	£1,488.00	£0.00	£0.00	£1,488.00
R11 - Election Costs	£900.00	£0.00	£0.00	£900.00
R14 - Traffic Calming	£4,000.00	£0.00	£0.00	£4,000.00
R15 - Village Show	£929.65	£0.00	£0.00	£929.65
R16 - Invasive Weeds & Maintenance Grant	£7.00	£0.00	£0.00	£7.00
R18 - Transparency Grant	£291.37	£0.00	£0.00	£291.37
R23 Play equipment	£1,000.00	£0.00	£0.00	£1,000.00
R25 - Street lights	£1,000.00	£0.00	£0.00	£1,000.00
R26- Neighbourhood Fund	£2,327.57	£0.00	£0.00	£2,327.57
<b>Total Ringfenced Reserves</b>	<b>£11,943.59</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£11,943.59</b>
<b>General Reserves (balance b/f less ringfenced reserves)</b>	<b>£14,568.32</b>			<b>£23,350.66</b>
<b>Total Reserves</b>	<b>£26,511.91</b>			<b>£35,294.25</b>

**BANK RECONCILIATION TO 30.9.20**

Balance b/fwd from 31st March 2020	£22,456.98
less payments	£11,847.58
add receipts	£24,684.85
<b>BALANCE AS PER CASHBOOK</b>	<b>£35,294.25</b>

Represented by bank balances	Lloyds (current)	£17,755.86
	Lloyds (saver)	£18,090.45
	<b>Total balances</b>	<b>£35,846.31</b>

Less unrepresented payments	£552.06
Add uncredited receipts	£0.00

**RECONCILED BALANCE** **£35,294.25**