

### Budget report & bank reconciliation Q3 2019/20

Budget Report & Bank Reconciliation Q3 2019/20						
RECEIPTS	Actual 2018/19	Budget 2019/20	Q3 2019/20	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 75% & >£200)
Precept	£20,000.00	£21,177.00	£21,177.00	£0.00	100%	Ringfenced
Neighbourhood Fund (CIL)	£0.00	£0.00	£2,327.57	£2,327.57		
Bank Interest	£9.09	£9.00	£6.76	£-2.24	75%	
VAT refund	£0.00		£2,793.17	£2,793.17		
Grants for Youth Club	£500.00		£0.00	£0.00		
Defib donations	£822.20		£0.00	£0.00		
Village Show	£931.57		£45.50			
Other	£240.00		£0.00	£0.00		
<b>TOTAL RECEIPTS</b>	<b>£22,502.86</b>	<b>£21,186.00</b>	<b>£26,350.00</b>	<b>£5,119</b>	<b>175%</b>	

<u>PAYMENTS</u>	<u>Actual 2018/19</u>	<u>Budget 2019/20</u>	<u>Q3 2019/20</u>	<u>Variance £</u>	<u>% budget to date</u>	<u>Variance explanation (if greater than 15% variance from 75% &amp; &gt;£200)</u>
<b>Administrative &amp; Establishment Costs</b>						
Clerk's Salary (incl. pension)	£6,616.70	£6,973	£5,161.47	-£1,811	74%	
Office Expenses	£140.00	£500	£162.19	-£338	32%	Bill for cost sharing with Hanwood due
Mileage	£182.70	£200	£122.40	-£78	61%	
Website	£200.00	£200	£200.00	£0	100%	
Training/AGM (Clerk/Councillors)	£65.00	£150	£0.00	-£150	0%	
Hire of meeting rooms	£106.87	£150	£120.00	-£30	80%	
Audit (Internal & External)	£240.00	£250	£40.00	-£210	16%	External audit not needed
Insurance	£679.52	£700	£699.91	£0	100%	
Subscriptions (SALC)	£0.00	£320	£304.34	-£16	95%	
ICO Registration	£35.00	£35	£0.00	-£35	0%	
Safe custody of papers	£15.00	£15	£7.50	-£8	50%	Next payment due
Election	£100.00	£0	£0.00	£0		
GDPR	£280.00	£285	£155.55	-£129	55%	
<b>Sub Total Admin &amp; Establishment</b>	<b>£8,660.79</b>	<b>£9,778</b>	<b>£6,973.36</b>	<b>-£2,805</b>	<b>71%</b>	
<b>Recreation Ground / Parish Hall</b>						
Maintenance (incl caretaker)	£3,362.00	£3,500	£5,299.90	£1,800	151%	Repairs to play area needed
Inspections	£981.25	£850	£330.00	-£520		Not billed yet
<b>Sub Total Recreation Ground / Parish Hall</b>	<b>£4,343.25</b>	<b>£4,350</b>	<b>£5,629.90</b>	<b>£1,280</b>	<b>129%</b>	
<b>Street Lighting</b>						
Electricity	£896.11	£775	£1,388.76	£614	179%	Invoice for £268.31 paid twice - rebate due & delay in switching supplier
Maintenance / Inspections	£200.00	£200	£0.00	-£200	0%	Billed annually
PWLB	£1,283.54	£1,283	£641.77	-£641	50%	Paid bi annually
<b>Sub Total Street Lighting</b>	<b>£2,379.65</b>	<b>£2,258</b>	<b>£2,030.53</b>	<b>-£227</b>	<b>90%</b>	
<b>Ford Young Persons Group</b>						
Youth worker	£1,750.00	£4,000	£4,000.00	£0	100%	Billed annually
Equipment for club/contingency	£0.00	£0	£0.00	£0	0%	
<b>Sub Total Ford Young Persons Group</b>	<b>£1,750.00</b>	<b>£4,000</b>	<b>£4,000.00</b>	<b>£0</b>	<b>100%</b>	
<b>Projects /grants</b>						
Newsletter (S137)	£672.00	£700	£445.00	-£255	64%	
Citizen of the Year (s137)	£86.45	£90	£33.19	-£57	37%	
Defibrillator	£800.00	£10	£0.00	-£10	0%	
Noticeboard (s137)			£0.00	£0		

S137 (other)	£398.79	£0	£1,578.62	£1,579	0%	VH grants & boards & whist raffle License fee
Village Show			£21.00			
<b>Sub total Projects /grants</b>	<b>£1,957.24</b>	<b>£800</b>	<b>£2,077.81</b>	<b>£1,257</b>	<b>260%</b>	
<b>Other</b>						
Other	£76.75	£0	£220.50	£221		
<b>Sub Total other</b>	<b>£76.75</b>	<b>£0</b>	<b>£220.50</b>	<b>£221</b>		Legal fees re lease + balancing figure £45.50
<b>VAT</b>	<b>£1,179.20</b>		<b>£1,821.42</b>			
<b>GRAND TOTAL PAYMENTS</b>	<b>£20,346.88</b>	<b>£21,186</b>	<b>£22,753.52</b>	<b>-£274.83</b>	<b>107%</b>	

<u>RESERVES</u>	Actual balance 31.3.19	Contributions 2019/20	Expenditure 2019/20	Reserves as at Q3 2019/20
<b>Ringfenced Reserves</b>				
R7 - Parish Plan Action Plan	£1,488.00	£0.00	£0.00	£1,488.00
R11 - Election Costs	£900.00	£0.00	£0.00	£900.00
R14 - Traffic Calming	£4,000.00	£0.00	£0.00	£4,000.00
R15 - Village Show	£884.15	£45.50	£0.00	£929.65
R16 - Invasive Weeds & Maintenance Grant	£107.00	£0.00	£100.00	£7.00
R17- Computer equipment	£0.00	£0.00	£0.00	£0.00
R18 - Transparency Grant	£291.37	£0.00	£0.00	£291.37
R23 Play equipment	£1,000.00	£0.00	£0.00	£1,000.00
R24 - Noticeboards	£1,000.00	£0.00	£1,000.00	£0.00
R25 - Street lights	£1,000.00	£0.00	£0.00	£1,000.00
R26- Neighbourhood Fund	£0.00	£2,327.57	£0.00	£2,327.57
<b>Total Ringfenced Reserves</b>	<b>£10,670.52</b>	<b>£2,373.07</b>	<b>£1,100.00</b>	<b>£11,943.59</b>
<b>General Reserves (balance b/f less ringfenced reserves)</b>	<b>£18,146.00</b>			<b>£14,568.32</b>
<b>Total Reserves</b>	<b>£28,816.52</b>			<b>£26,511.91</b>

#### BANK RECONCILIATION AS AT Q3 2019/20

Balance b/fwd from 31st March 2019		£22,915.43
less payments		£22,753.52
add receipts		£26,350.00
<b>BALANCE AS PER CASHBOOK</b>		<b><u>£26,511.91</u></b>
Represented by bank balances	Lloyds (current)	£8,427.51
	Lloyds (saver)	£18,084.40
	<b>Total balances</b>	<b><u>£26,511.91</u></b>
Less unrepresented cheques & SO		£0.00
Add uncredited receipts		<b>£0.00</b>
<b>RECONCILED BALANCE</b>		<b><u>£26,511.91</u></b>