

Budget report & bank reconciliation Q3 2020/21

RECEIPTS	Actual 2019/20	Budget 2020/21	Q3 2020/21	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 75% & >£200)
Precept	£21,177.00	£23,823	£23,823.00	£0.00	100%	Paid upfront
Neighbourhood Fund (CIL)	£2,327.57		£0.00			
Bank Interest	£9.01	£9	£4.25	-\$4.75	47%	
VAT refund	£2,793.17		£0.00			
Defib donations	£0.00		£347.77			
Village Show	£45.50		£0.00			
Other	£0.00		£195.90	£195.90		
TOTAL RECEIPTS	£26,352.25	£23,832	£24,370.92	£191.15	147%	

PAYMENTS	Actual 2019/20	Budget 2020/21	Q3 2020/21	Variance £	% budget to date	Variance explanation (if greater than 15% variance from 75% & >£200)
Administrative & Establishment Costs						
Clerk's Salary (incl. pension)	£6,930.15	£7,440	£5,561.81	-\$1,878.19	75%	Includes payment to Hanwood PC for shared costs No mileage due to Covid Paid annually Seasonal contract Not billed Extra spend due to covid, trees and moles Bin collection fee omitted from budget in error Maintenance needed Youth group not running at present Editions limited due to Covid
Office Expenses	£212.19	£500	£846.97	£346.97	169%	
Mileage	£165.60	£200	£0.00	-\$200.00	0%	
Website	£200.00	£200	£200.00	£0.00	100%	
Training/AGM (Clerk/Councillors)	£0.00	£150	£54.00	-\$96.00	36%	
Hire of meeting rooms	£120.00	£150	£0.00	-\$150.00	0%	
Audit (Internal & External)	£40.00	£250	£240.00	-\$10.00	96%	
Insurance	£699.91	£725	£590.28	-\$134.72	81%	
Subscriptions (SALC & SLCC)	£304.34	£320	£404.93	£84.93	127%	
ICO Registration	£35.00	£40	£0.00	-\$40.00	0%	
Safe custody of papers	£15.00	£15	£0.00	-\$15.00	0%	
Elections	£0.00	£0	£0.00	£0.00		
GDPR	£155.55	£156	£155.55	-\$0.45	100%	
Sub Total Admin & Establishment	£8,877.74	£10,146	£8,053.54	-\$2,092.46	79%	
Recreation Ground / Parish Hall						
Grounds Maintenance contract	£1,845.00	£1,960	£1,715.00	-\$245	88%	
Caretaker contract	£804.00	£804	£0.00	-\$804	0%	
Additional grounds maintenance	£1,365.00	£225	£3,330.00	£3,105	1480%	
Maintenance/purchase of play equipment	£2,151.90	£2,000	£736.00	-\$1,264	37%	
Inspections	£461.69	£875	£976.00	£101	112%	
Bin collection	£129.00	£0	£132.00	£132		
Covid-19 measures	£0.00	£0	£93.74	£94		
Sub Total Recreation Ground / Parish Hall	£6,756.59	£5,864	£6,982.74	£1,119	119%	
Street Lighting						
Electricity	£1,388.76	£502	£352.68	-\$149	70%	
Maintenance / Inspections	£0.00	£200	£450.03	£250	225%	
PWLB	£1,283.54	£1,283	£641.77	-\$641	50%	
Sub Total Street Lighting	£2,672.30	£1,985	£1,444.48	-\$540	73%	
Ford Young Persons Group						
Youth worker	£4,000.00	£4,000	£0.00	-\$4,000	0%	
Sub Total Ford Young Persons Group	£4,000.00	£4,000	£0.00	-\$4,000	0%	
Projects /grants						
Newsletter	£604.00	£1,000	£252.00	-\$748	25%	
Citizen of the Year (s137)	£33.19	£90	£28.70	-\$61	32%	
Defibrillator	£0.00	£10	£94.88	£85	949%	
S137	£1,578.62	£500	£0.00	-\$500	0%	
Sub total Projects /grants	£2,215.81	£1,600	£375.58	-\$1,224	23%	
Other						
Other	£220.50	£237	£5.00	-\$232	2%	
Sub Total other	£220.50	£237	£5.00	-\$232	2%	
VAT	£2,046.76		£1,628.39			
GRAND TOTAL PAYMENTS	£26,810.70	£23,832	£18,489.73	-\$6,970.52	78%	

RESERVES	Actual balance 31.3.20	Contributions 2020/21	Expenditure 2020/21	Reserves as at Q3 2020/21
Ringfenced Reserves				
R7 - Parish Plan Action Plan	£1,488.00	£0.00	£0.00	£1,488.00
R11 - Election Costs	£900.00	£0.00	£0.00	£900.00
R14 - Traffic Calming	£4,000.00	£0.00	£0.00	£4,000.00
R15 - Village Show	£929.65	£0.00	£0.00	£929.65
R16 - Invasive Weeds & Maintenance Grant	£7.00	£0.00	£0.00	£7.00
R18 - Transparency Grant	£291.37	£0.00	£0.00	£291.37
R23 Play equipment	£1,000.00	£0.00	£0.00	£1,000.00
R25 - Street lights	£1,000.00	£0.00	£0.00	£1,000.00
R26- Neighbourhood Fund	£2,327.57	£0.00	£0.00	£2,327.57
Total Ringfenced Reserves	£11,943.59	£0.00	£0.00	£11,943.59
General Reserves (balance b/f less ringfenced reserves)	£14,568.32			£16,394.58
Total Reserves	£22,456.98			£28,338.17

BANK RECONCILIATION TO 31.12.20

Balance b/fwd from 31st March 2020	£22,456.98
less payments	£18,489.73
add receipts	£24,370.92
BALANCE AS PER CASHBOOK	£28,338.17

Represented by bank balances	Lloyds (current)	£10,247.27
	Lloyds (saver)	£18,090.90
	Total balances	£28,338.17

Less unrepresented payments	
Add uncredited receipts	£0.00

RECONCILED BALANCE **£28,338.17**